



Since 1920s the Oldest Daily...

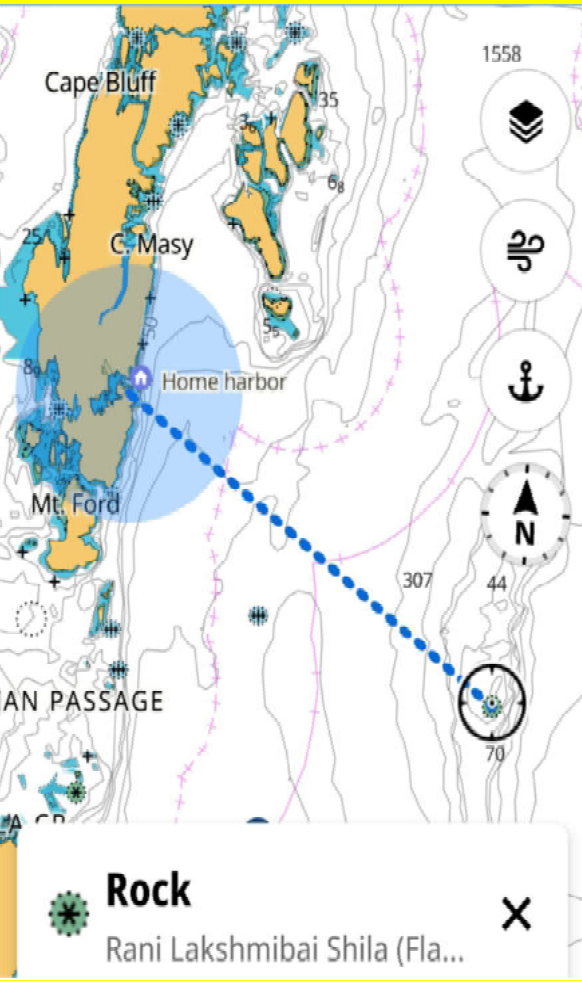
# The Daily Telegrams

...the Largest Circulating Daily of the Islands

Partially cloudy sky over Port Blair. Maximum and Minimum temperature will be around 32°C and 24°C respectively on Tuesday 05/03/2024.  
Maximum Temperature (°C) of Date: 31.8  
Minimum Temperature (°C) of Date: 24.1  
Relative Humidity (%) at 0830 IST : 071  
Relative Humidity (%) at 1730 IST : 074  
Sunrise time on 05.03.2024 (in IST): 0532  
Sunset time on 05.03.2024 (in IST): 1729  
Rainfall upto 0830 hrs of date (last 24 hrs)- in mm: 000.0  
Rainfall upto 1730 hrs of date in mm: 000.0  
Rainfall (Progressive total from 1<sup>st</sup> January 2024 upto 0830 hrs (of date) in mm: 147.0 mm



Regn. No. 34190/75 No. 63 Port Blair, Tuesday, March 05, 2024 Web: dt.andaman.gov.in Rs. 3.00 Pages 8



**Admiral D K Joshi, PVSM, AVSM, YSM, NM, VSM (Retd.), Hon'ble Lt. Governor, A&N Islands and Vice-Chairman, Islands Development Agency visited the Invisible Bank to inspect the under-construction Light House on Rani Lakshmi Bai Shila. This Light House, which will become operational soon, will geographically dominate the Gateway to Indo-Pacific and have great Geo-Strategic significance.**



## iGOT Karmayogi provides learning platform for capacity building of Govt. employees

**A&N Islands stands No. 1 among State/UTs with course completion of 31,613 & 15,899 karmayogis onboarded**

Port Blair, Mar. 4

The core of Mission Karmayogi is the iGOT Karmayogi platform - a comprehensive online platform to guide individual civil service officials in their capacity building journey. It is not merely a learning platform; it is a solutioning space that combines five functional hubs for online learning, competency management, career management, discussions, and networking. This will enable officials to deliver more effectively, eventually enhancing



Government's execution capabilities.

It is heartening to note that, A&N Islands stands No. 1 among

State/ UTs with course completion of 31,613 and 15,899 karmayogis onboarded. The total enrolment for various

courses from A&N Islands is 44,444. The Government employees have been urged to undergo the courses of their choice through this platform for capacity building.

Through these hubs, the platform will enable online, face-to-face, and blended learning; facilitating discussions through topical forums, managing career paths, and enabling reliable assessments that credibly signal competencies of officials. While iGOT Karmayogi will bring the responsibility of

(Contd. on last page)

## CEO, A&N Islands holds meeting

**Directs concerned Departments to ensure availability of Petrol/Diesel/Gas for smooth conduct of Election**

Port Blair, Mar. 4

In view of the upcoming General Election to Lok Sabha 2024, the Chief Electoral Officer, Andaman & Nicobar Islands, Shri B S Jaglan, IAS, today held a meeting in his chamber with Returning Officer, District Election Officer (Nicobar), District Election Officer (North



& Middle Andaman), Secretary (Shipping), Secretary (Civil Supplies & Consumer Affairs), ED(POL) ANIIDCO, Officer-in

Charge (IOCL), Managing Director (EHL) regarding availability of POL & Gas Cylinders in various Islands of

ANIPC. The Chief Electoral Officer, A&N Islands directed the concerned Departments to ensure the availability of Petrol/Diesel/Gas for smooth conduct of elections in this UT of A&N Islands. The inline agencies and Departments were requested to coordinate with each other for

(Contd. on last page)

## CEO, A&N Islands directs all network providers to ensure network coverage at all Polling Stations in ANIPC

Port Blair, Mar. 4

In view of the upcoming General Election to Lok Sabha 2024, the Chief Electoral Officer, Andaman & Nicobar Islands, Shri B S Jaglan, IAS, today called a meeting in his chamber with Returning Officers, State Police Nodal Officer, Member Secretary (SOVTECH), Nodal Officer



(Department of Telecommunication), Nodal Officer (Communication), Director of Telecommunication

Service, Officers of Department of Telecommunication, Bharat Sanchar Nigam Limited and SOVTECH regarding network coverage at Polling Stations during poll day.

As per the Election Commission of India instructions regarding arrangements for webcasting shall be done in all Critical

(Contd. on last page)

## Open house discussion on 'Sexual Abuse & POCSO Act' organized by DHS in collaboration with DLSA & ANIIMS

Port Blair, Mar. 4

The Directorate of Health Services, A & N Islands, in collaboration with the District Legal Services Authority (DLSA) and ANIIMS, organized an Open House Discussion on 'Sexual Abuse & POCSO Act', with special focus on POCSO (Protection of Children from Sexual Offence).

The session was chaired by Shri Bhawani Shankar Sharma, Additional



District Judge & Judge Special Court, POCSO while Smti. Arkbati Neogi, Chief Judicial Magistrate-cum-Secretary, DLSA was the guest of honor. The occasion was also graced by Dr. Devender

Kumar, Assistant Director cum in-charge, Forensic Science Laboratory (FSL) at Port Blair; Dr. Pragma Sharma, Director, ANIIMS, Dr. Suja Antony, Director, Health Services and Dr. M K

Saha, Medical Superintendent, G B Pant Hospital/ ANIIMS.

The session was convened by Dr. Arpita Saha, Additional Medical Superintendent, G B Pant Hospital & Nodal Officer in-charge of POCSO. The session was attended by faculty members and residents from concerned Departments of ANIIMS, along with Medical Officers, who

(Contd. on last page)

## DEO/DC (SA) inaugurates Signature Campaign on the theme 'Wall of Democracy'

Staff Correspondent

Port Blair, Mar. 4

The District Election Officer/Deputy Commissioner, South Andaman, Shri Arjun Sharma, IAS inaugurated the Signature Campaign in the DC Office, South Andaman today. The Signature Campaign on the theme 'Wall of Democracy' aimed at



creating awareness among voters form part of SVEEP activity in the

upcoming General Election to Lok Sabha 2024.

Addressing the gathering, the Deputy Commissioner said that voting is an important part of democracy. Every eligible voter should exercise their franchise in order to strengthen democracy. People have to be made aware and encouraged to participate in our democratic process. The

(Contd. on last page)

## International Women's Day-2024 celebration 'Marathon for Women's Health and Empowerment' to be organized by DSW in collaboration with NGO's on Mar. 14

Port Blair, Mar. 4

The Directorate of Social Welfare in collaboration with NGO's will be organizing a series of ambitious events to celebrate International Women's Day across the Andaman and Nicobar

Islands, under the banner 'Invest in Women: Accelerate Progress.' Dr. Nitin Shakra, Director (Social Welfare), emphasized on the Directorate's commitment to the advancement and

(Contd. on last page)

## Chairperson, PBMC lays Foundation Stones for various projects

Port Blair, Mar. 4

The Chairperson, PBMC, Smti S Selvi unveiled the plaque to mark the foundation stone laying for a re-designed Portico of Municipal Headquarter building in the presence of Shri. Abdul Islam, Ward Councillor, W.No. 04 and Shri Dilkhush



Meena, IAS, Secretary, PBMC and Officers of PBMC on March 1. The

estimated cost of the work will be nearly 12

(Contd. on last page)

## Adhyaksh, ZPSA lays foundation stones for developmental works at Campbell Bay

Port Blair, Mar. 4

The Adhyaksh, Zilla Parishad, South Andaman, Shri. Sanjay Kumar Singh, laid foundation stones by unveiling the plaques as chief guest for three developmental works in different Panchayats of Campbell Bay, Great Nicobar Island viz.



Construction of CC Road from Shri S. Lok Das's house to Sea Shore at

W.No.07, Govind Nagar by Zilla Parishad;

(Contd. on last page)



## Anti-Poaching Team successfully apprehends 9 Myanmar Poachers from Loha Tikrey, Diglipur

Port Blair, Mar. 4

The Andaman and Nicobar Police remains committed to preserving the safety, security and rich biodiversity of the region and is capable to thwart any attempt of poaching in Andaman Sea. As part of this, the Anti-Poaching Team has successfully apprehended altogether 9 Myanmar Poachers from North Andaman region and seized 60 Kg of Sea Cucumber, informed the DIGP, Law & Order, Smt. Varsha Sharma, while addressing a Press Conference here today.

Giving details of the operation carried out to nab the poachers, the DIGP said that the Anti-Poaching Team of the North and Middle District under the supervision of Superintendent of Police (Dist), Smt. Geetanjali Khandelwal, IPS, has successfully apprehended 9 Myanmar poachers, shedding light on an organized effort to exploit marine resources in the region. The DIGP said that on receipt of credible information, the Anti-Poaching Team achieved its first breakthrough on February 28, 2024, by apprehending two Myanmar poachers in Srinagar and confiscating an engine dinghy from their possession. This was



followed by the capture of an additional Myanmar national along with another engine dinghy from Loha Tikrey Creek on March 2, 2024. Additionally, the Anti-Poaching Team seized another dinghy carrying 60 Kg of Sea Cucumber from Loha Tikery Area. The approximate value of the seized Sea Cucumber is expected to be around 20 lakhs. All apprehended Myanmar nationals have been brought to Port Blair, where a joint interrogation by various intelligence agencies is currently underway, the DIGP said.

Initial investigation has revealed a pattern of organized poaching activities. The arrested Myanmar poachers disclosed that one team of eight members left Yerrawady District of Myanmar on an expedition to collect Sea Cucumber from the Andaman and Nicobar Islands. Another team, consisting of eleven members, departed on February 23, 2024, with sufficient ration articles, aiming to exploit Indian

territorial waters for the same purpose, the DIGP said.

The DIGP further disclosed that the Anti-Poaching Team achieved success by apprehending other six members of the Myanmar poachers from the dense jungle of Loha Tikery. Some of the apprehended individuals have a history of being arrested and convicted for similar offences in the past.

A joint interrogation is being conducted at the Immigration and Foreigners Office, involves multiple intelligence agencies. Once the interrogation process is complete, appropriate legal action will be taken against the poachers in accordance with the law.

The Joint Anti Poaching team consisting of Police and Officers from Andaman & Nicobar Command was successful in apprehending two more Myanmar poachers on 03/03/2024 from Loha Tikrey Creek, the DIGP disclosed.

## DEO/DC (SA) inaugurates Signature ...

(Contd. from page 1)

eligible voters should come out in good numbers and participate in the election by exercising their franchise for a healthy democracy, the Deputy Commissioner said.

To create more awareness among the general public, the SVEEP team is conducting a series of awareness programmes in every nook and corner of A&N Islands, the Deputy Commissioner said adding that this Signature Campaign will surely encourage the people to participate in the election process during the ensuing Election to Lok Sabha-2024.

As part of the programme, a play on the theme 'Chunav ka Parv- Desh ka Garv' was presented by the artistes of 'Aditya Natya



Academy' to create awareness among the gathering about the power of vote and to exercise their franchise on the day of polling by keeping all their other works aside.

A good number of people participated in the Signature Campaign by putting their signatures. It was informed that similar 'Signature Campaigns' will also be organised in all the Panchayats, Wards, Polling Stations in A&N Islands.

## CEO, A&N Islands directs all network providers...

(Contd. from page 1)

Polling Stations and Polling Stations in vulnerable areas to provide immediate support for ensuring free and fair election and as a confidence building measures to voters.

The CEO directed all network providers to ensure the network coverage at all Polling Stations in Andaman & Nicobar Islands Parliamentary Constituency. CEO also directed to concerned Department to prepare a plan for poll day webcasting in vulnerable & critical Polling Stations as per the ECI guidelines.

The meeting was attended by State Police Nodal Officer, Ms. Monika Bhardwaj, Additional District Magistrate, Ms. Nandini Maharaj, Superintendent of Police, Communication, Shri Manjeet Sheron, Director, IP&T, Shri Jatinder Sohal, SDE(BSNL), Shri Vikram Ganapathy, SDE, GSM(BSNL), Shri E. Anil Kumar, Project Manager, SOVTECH, Shri Mohan Babu, Executive Officer (SOVTECH) Shri B. Niyogi, Manager, Airtel, Shri Abhijit Sarkar, Asst. Manager(FTTH), Airtel, Shri Dipak Kumar Sarkar, Nodal Officer, Vodafone, Shri Shyam Kumar Ram, Telecom Engineer, JIO Shri M. Suresh Kumar, a press release from CEO, A&N Islands said.

## Applications invited for admission to Class VIII in Rashtriya Indian Military College, Dehradun

Port Blair, Mar. 4

Applications have been invited from boys and girls for admission to Class VIII in Rashtriya Indian Military College, Dehradun for the January 2025 term. The written examination for the admission will be held on June 1, 2024. The prospectus- cum- Application Form and Booklet of Old Question Papers can be obtained by making online payment of Rs.600/- for General Candidates & Rs.555/- for SC/ST candidates on RIMC website www.rimc.gov.in (on receipt of payment, the

prospectus- cum- Application Form and Booklet of Old Question Papers will be dispatched by Speed Post only) or by sending a written request with a demand draft of Rs.600/- for General Candidates & Rs.555/- for SC/ST candidates along with caste certificate in favour of \*THE COMMANDANT RIMC FUND", DRAWEE BRANCH, HDFC BANK, NALLUPUR CHOWK, DEHRADUN, (BANK CODE - 1399), UTTARAKHAND. The address should be typed/ written clearly in CAPITAL LETTERS

with PIN code and contact number. The Application Form issued by RIMC only shall be valid. Application Forms locally printed/ photocopied and without RIMC Hologram (seal) shall not be accepted. The Application Form should reach respective State Governments (TGCE, Port Blair) by 15.04.2024. Application Form must be sent to the State Government and not to the RIMC, Dehradun, Uttarakhand, a press release from Principal, TGCE said.

## Promotion of Apiculture in Isles Training on bee keeping for farmers conducted at Sippighat

Port Blair, Mar. 4

To promote Apiculture in these Islands, a two days training programme on 'Bee Keeping', the process of caring for bees and their hives was organized at Organic Horticulture Farm, Sippighat on Feb. 26 & 27 under ATMA. The training programme was inaugurated by Shri Ramesh Kumar, Joint Director of Agriculture. He briefed about the scope and prospects of Apiculture in A&N Islands and enlightened the trainees that Bees are kept for a variety of reasons including honey



production, pollination, and as a agriculture supporting activity since it provides nutritional, economic, and ecological balance, while providing employment and subsidiary income. Various topics were dealt in the session. The Departmental schemes

and institutional support for bee keeping ventures under HVADA were also highlighted. A practical session on rearing of honey bees, maintaining Bee colonies and method of honey extraction were demonstrated to them, a press release from Agriculture Deptt. said.

## A&N Islands stands No. 1 among UTs...

(Contd. from page 1)

learning to the learner, it will also provide tools through which Departments and Managers can monitor and mentor officials. It will provide anytime-anywhere-any-device learning to train about 2 crores users which was hitherto not achievable through traditional measures.

The platform is envisioned to evolve into a vibrant and world class marketplace for content modelled on FRACs, supported by a robust e-learning content industry. The content can be curated by individual Government Ministries or Organizations in-house or through knowledge partners. Carefully crafted and vetted content from best-in-class institutions, universities, private content providers and individual resources will be made available as training modules.

The iGOT Karmayogi platform can be accessed through the following link: https://igotkarmayogi.gov.in, a press release from Assistant Secretary (AR&Trg.) said.

## International Women's Day-2024 celebration...

(Contd. from page 1)

equality of women in society. This year's celebrations are geared towards not only acknowledging the contributions of women but also actively promoting investments in their potential to foster societal progress.

As part of the celebration, a 'Marathon for Women's Health and Empowerment' will be organized by Directorate of Social Welfare in collaboration with NGO's on Mar. 14 at 5 am from Marina Park (opposite Govt. Girls Senior Secondary School) to Science Center (2.5 km). The event is being organized exclusively for Women and registration for the marathon will be from 5 AM at the venue on the same day. Residents and visitors of the Andaman and Nicobar Islands have been invited to join and take a stand for the empowerment of women in a society that values equality and shared progress, a press release from Directorate of Social Welfare said.

## Adhyaksh, ZPSA lays foundation stones for...

(Contd. from page 1)

Development of Children Park at old Marine Quarry near pond at Jogindernagar by Zilla Parishad, South Andaman; SITC of Flood Lights (LED) in Mini Stadium at Ward No.2, Indira Nagar under GP Campbell Bay; and Construction of Platform around Hindu Burning Shed at Govindnagar, Campbell Bay under ZPSA on 3<sup>rd</sup> & 4<sup>th</sup> March, 2024 to the worth of Rs. 95.00 lakh. Shri. Abhishek Gulia, Asst. Commissioner, Campbell Bay, Ms. Leela Bathi, ZPM, Shri. E.S. Rajesh, Pramukh, PS, Campbell Bay, Shri. Sanjay Ekka, Up-Pramukh, Shri G.



Venkat Rao, Prahlad Singh & Ms. Rameshwari, Pradhans, other members of the PRIs and large number of local people were present on the occasion.

Gracing the occasions, the Adhyaksh, ZPSA expressed his happiness that the ZPSA has sanctioned works at Campbell Bay with the active support of the A&N Administration to be executed in the near future fulfilling the demand of the local population. He further stated that the Zilla Parishad is committed to development of far flung Islands under its jurisdiction despite prevailing constraints. The general public also expressed their gratitude and happiness to the Adhyaksh, ZPSA for sanctioning the developmental works, a press release from ZPSA said.

## Capacity Building on goat farming held at Nimbudera & Baratang



Port Blair, Mar. 4

The Division of Animal Sciences, ICAR-CIARI, Port Blair, along with ICAR-KVK, Nimbudera, conducted capacity-building programmes on goat farming under AICRP on Goat Improvement at Nimbudera and Baratang on March 1 to 2, 2024. A total of 70 farmers attended the

programme. Dr. P. Perumal, Senior Scientist, and Dr. R.R. Alyethodi, Scientist and co-PI of the AICRP goat improvement project, briefed about the scientific interventions and technologies for improving the productivity of the Andamani goat, a press release from CIARI said.

## CEO, A&N Islands holds meeting...

(Contd. from page 1)

timely supply of essential services i.e. POL items/ Gas. The election process should not be hampered due to non availability of these essential services.

Further, CEO directed District Election Officers of North & Middle Andaman and Nicobar District to monitor in coordination with agencies/ Departments i.e. EHL, ANIIDCO, Civil Supplies and Shipping for availability of sufficient stock of Petrol/Diesel/Gas in their Districts.

The meeting was attended by Secretary, Civil Supplies & Consumer Affairs, Ms Ranjana Deswal, District Election Officer, Nicobar, Ms Jyoti Kumari (though VC), Joint Chief Electoral Officer, A&N Islands, Shri Dilkhush Meena, Special Secretary, Shipping, Shri Amit Kale, Assistant Commissioner, Mayabunder, Shri Ashish Joon on behalf of DEO, N&M Andaman, General Manager, POL, Shri Shiv Singh Meena, Manager, E.H.L. Shri Venay Lal, AM(RS), Shri Rohit Singh, Sr. Manager(POL), Shri R C Das, DD(CS&CA), Shri Rajesh Kumar, a press release from CEO, A&N Islands said.

## Chairperson, PBMC lays Foundation ...

(Contd. from page 1)



Lakhs and will be completed by March 2024.

The Chairperson, PBMC, Smti. S Selvi also inaugurated the refurbished toilets within the Municipal Council Headquarter building in the presence of Shri. Abdul Islam, Ward Councillor, Ward No. 04, Shri Dilkhush Meena, IAS, Secretary, PBMC and Officers of PBMC. The work was completed at a cost of 18 Lakhs.

On March 2, the Chairperson also laid foundation stone for Re-development and facelifting of Nagarpalika Dukan adjacent to SBI main branch complex with an estimated cost of 27 lakhs. As part of CSR, the State Bank of India handed over Rs 10 Lakhs to revamp the shops. On completion, the shops will have an aesthetic look. The shopkeeper of the shops, Officials of SBI and PBMC were present during the foundation stone laying.

Smti. S. Selvi Chairperson, PBMC also laid foundation stone to construct two wheeler parking lot at Municipal Headquarter in the presence of Shri Abdul Islam, Councillor, Ward No. 4 and Shri Dilkhush Meena, IAS, Secretary, PBMC and Officers and staff of the Council, a press release from PBMC said.

## Open house discussion on 'Sexual Abuse ...

(Contd. from page 1)

joined both online and offline from all three districts of A&N Islands. Prosecutors specializing in handling POC SO cases and representatives from the police force also participated actively in the discussion. They shared their valuable insights, citing real-life examples and challenges encountered in dealing with such cases routinely.

The Open House Discussion served as a platform for dialogue and exchange of ideas among professionals from the healthcare, legal, and law enforcement sectors. It also fostered a deeper understanding of the issues surrounding child protection, particularly in the context of sexual offences against children. The session also explored collaborative strategies for enhanced protection, timely intervention, and support for victims and their families with extreme sensitivity.

Such collaborative efforts reaffirm the commitment of A&N Administration towards ensuring safety and well-being of children and addressing the challenges posed towards prevention of child sexual abuse in the Islands, a press release from MS, GBPH said.



ANDAMAN AND NICOBAR ADMINISTRATION SECRETARIAT		
Port Blair, dated the 22 <sup>nd</sup> December, 2023.		
NOTIFICATION		
No.131/2023/F.No. 5-210/Teaching & Non- Teaching/LC/2021/347.—In exercise of the powers conferred by rule 10.A) xii. f) of the Rules and Regulations of Andaman Nicobar Islands Legal Education Society (ANILES), Port Blair, the Executive Council of Andaman Nicobar Islands Legal Education Society, Port Blair hereby makes the following rules regulating the method of recruitment to the <b>Group 'A'</b> (Non-Gazetted, Non-Ministerial) post of ' <b>Assistant Librarian</b> ' in Andaman Law College under Education Department, Andaman and Nicobar Administration namely :— <b>1. Short title and commencement:</b> (i) These rules may be called the Group 'A' (Non-Gazetted, Non-Ministerial) post of <b>Assistant Librarian</b> in Andaman Law College, Recruitment Rules, 2022. (ii) These rules shall come into force on and from the date of their publication in the Official Gazette. <b>2. Number of posts, its classification and Pay Level in Pay Matrix :</b> The number of the said post, its classification and the Pay Matrix attached thereto, shall be as specified in Columns (2) to (4) of the said Schedule annexed hereto. <b>3. Method of recruitment, age limit and other qualifications :</b> The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be specified in Columns (5) to (13) of the Schedule. <b>4. Disqualification : No person, —</b> (a) who has entered into or contracted a marriage with a person having a spouse living; or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post: Provided that General Body of the ANILES may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule. <b>5. Power to relax :</b> Where Hon'ble Lt. Governor, Andaman & Nicobar Islands / the President of the General Body of the ANILES is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons. <b>6. Savings :</b> Nothing in these rules shall affect the reservations, relaxations in upper age limit and other concessions required to be provided for the scheduled castes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard. <b>By order and in the name of the Lieutenant Governor (Administrator), Andaman and Nicobar Islands.</b> Sd./- Director (Hr. Edn.) Andaman and Nicobar Administration Member Secretary General Body, ANILES.		

SCHEDULE		
Recruitment Rules for the Posts of Assistant Librarian, Andaman Law College		
1.	Name of post	<b>Assistant Librarian</b>
2.	No. of Posts	01 (One) *Subject to variation dependent on the workload.
3.	Classification	Group 'A' Non-Gazetted, Non-Ministerial
4.	Pay Level / Pay Matrix	Level-10 (Rs. 57700-182400) (Academic Level-10 with rationalized entry Pay Level of Rs. 57700/- )
5.	Whether selection post or non-selection post ?	Not Applicable
6.	Age limit for direct recruits	Not exceeding 35 years as on normal closing date. Relaxation as per the instructions/orders issued by the Govt. of India / A & N Administration from time to time. <b>Note :</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in (Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Union Territory of Ladakh, Lahul & Spiti District and Pangl Sub-Division of Chamba District of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep)
7.	Educational and other qualifications required for direct recruits	<b>Eligibility (A) or (B) :</b> <b>(A)</b> 1) A Master's Degree in Library Science, Information Science or Documentation Science or an Equivalent professional Degree, with at least 55% marks (or an equivalent grade in a point scale, wherever the grading system is followed). 2) A consistently good academic record, with knowledge of computerization of a Library. 3) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET or who are or have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be: <i>Provided</i> , the candidates registered for the Ph.D. programme prior to July 11, 2009 shall be governed by the provisions of the then existing Ordinances / Bye Laws / Regulations of the Institution awarding the Degree and such Ph.D. candidates shall be exempted from the requirement of NET / SLET / SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions subject to the fulfilment of the following conditions : — a. The Ph.D. Degree of the candidate has been awarded in regular mode ; b. The Ph.D. thesis has been evaluated by atleast two external examiners ; c. An open Ph.D. viva voce of the candidate has been conducted ; d. The Candidate has published two research papers from his / her Ph.D. work out of which at least one must be in a refereed journal; e. The Candidate has presented at least two papers based on his / her Ph.D. work in conference/ seminars, sponsored/ funded/ supported by the UGC/ICSSR/CSIR or any similar agency. <b>(B)</b> 1. <i>The fulfilment of these conditions (a) to (e) as above is to be certified by the Registrar / Dean (Academic Affairs) of the University Concerned.</i> <i>NET/SLET/SET shall not be required for such Master Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or Similar Test accredited by the UGC like SLET/ SET.</i>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Not Applicable
9.	Period of probation, if any	1 (one) year
10.	Method of recruitment	By Direct Recruitment / On Deputation basis. <b>Note :</b> Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more, may be filled on deputation basis from officers of Central Govt. holding analogous post on a regular basis and possessing the educational qualifications and experience prescribed for direct recruits under Column 7. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.
11.	In case of recruitment by promotion / deputation / absorption grades, from which promotion / deputation / absorption	Deputation from the cadre of the Assistant Professor in the concerned discipline working on regular basis in the Colleges under Andaman & Nicobar Administration.
12.	If a recruitment Committee / Selection Committee / Departmental Promotion Committee exists, what is the composition ?	Recruitment Committee / Selection Committee as per the ANILES Rules & Regulations, 2022.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable
<b>JOB DESCRIPTION IN RESPECT OF ASSISTANT LIBRARIAN, ANDAMAN LAW COLLEGE (ALC)</b> 1. Adhere to a responsible pattern of conduct and demeanour expected of them by the community ; 2. Manage their private affairs in a manner consistent with the dignity of the profession; 3. Discourage and not indulge in plagiarism and other non-ethical behaviour in teaching and research ; 4. Participate in extension, co-curricular and extra-curricular activities, including the community service ; 5. Refrain from allowing considerations of caste, creed, religion, race, gender or sex in their professional endeavour.		

ANDAMAN AND NICOBAR ADMINISTRATION SECRETARIAT, PORT BLAIR		
Port Blair, dated the 22 <sup>nd</sup> December, 2023.		
NOTIFICATION		
No. 128/2023/F.No.5-210/Teachin & Non-Teaching/LC/2021/347.—In exercise of the powers conferred by rule 10.A) xii. f) of the Rules and Regulations of Andaman Nicobar Islands Legal Education Society (ANILES), Port Blair, the Executive Council of Andaman Nicobar Islands Legal Education Society, Port Blair hereby makes the following Rules regulating the method of recruitment to the <b>Group 'A'</b> (Non-Gazetted, Non-Ministerial) post of ' <b>Assistant Director of Physical Education</b> ' in Andaman Law College under Education Department, Andaman & Nicobar Administration namely :- <b>1. Short title and commencement</b> (i) These rules may be called the Group 'A' (Non-Gazetted, Non-Ministerial) post of Assistant Director of Physical Education in Andaman Law College, Recruitment Rules, 2022. (ii) These rules shall come into force on and from the date of their publication in the Official Gazette. <b>2. Number of posts, its classification and Pay in Pay Matrix :</b> The number of the said post, its classification and the Pay Matrix attached thereto, shall be as specified in Columns (2) to (4) of the said Schedule annexed hereto. <b>3. Method of recruitment, age limit and other qualifications :</b> The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be specified in Columns (5) to (13) of the Schedule. <b>4. Disqualification : No person, —</b> (a) who has entered into or contracted a marriage with a person having a spouse living; or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post: Provided that General Body of the ANILES may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule. <b>5. Power to relax :</b> Where Hon'ble Lt. Governor, Andaman & Nicobar Islands / the President of the General Body of the ANILES is of the opinion that, it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons. <b>6. Savings :</b> Nothing in these rules shall affect the reservations, relaxations in upper age limit and other concessions required to be provided for the scheduled castes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard. <b>By order and in the name of the Lieutenant Governor (Administrator), Andaman and Nicobar Islands.</b> Sd./- Director (Hr. Edn.) Andaman and Nicobar Administration Member Secretary General Body, ANILES.		

SCHEDULE		
Recruitment Rules for the Posts of Assistant Director of Physical Education, Andaman Law College		
1.	Name of Post	<b>Assistant Director of Physical Education</b>
2.	No. of Posts	01 (One) *Subject to variation dependent on the workload.
3.	Classification	Group 'A' Non-Gazetted, Non-Ministerial
4.	Pay Level / Pay Scale	Level-10 (Rs. 57700-182400) (Academic Level-10 with rationalized entry Pay Level of Rs. 57700)
5.	Whether selection post or non-selection post ?	Not Applicable
6.	Age limit for direct recruits	Not exceeding 35 years as on normal closing date. Relaxation as per the instructions/orders issued by the Govt. of India / A & N Administration from time to time. The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Union Territory of Ladakh, Lahaul & Spiti District and Pangl Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep)
7.	Educational and other qualifications required for direct recruits	<b>Eligibility (A) or (B) :</b> <b>(A)</b> (i) A Master's Degree in Physical Education and Sports or Physical Education or Sports Science with 55% marks (or an equivalent grade in a point-scale, wherever the grading system is followed)

		(ii) Record of having represented the University / College at the Inter-university / Inter-collegiate competitions or the State and or National Championships.  (iii) Besides fulfilling the above qualifications, the candidate must have cleared the UGC / NTA- National Eligibility Test (NET), conducted by the UGC or CSIR, or a similar test accredited by the UGC, like SLET / SET, or who are or have been awarded a Ph.D. Degree in Physical Education or Physical Education and Sports or Sports Science, in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time, as the case may be : <i>Provided that</i> , the candidates registered for the Ph.D. programme prior to July 11, 2009 shall be governed by the provisions of the then existing Ordinances / Bye Laws / Regulations of the Institution awarding the Degree and such Ph.D. candidates shall be exempted from the requirement of NET / SLET / SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities / Colleges / Institutions subject to the fulfilment of the following conditions : - a) The Ph.D. Degree of the candidate has been awarded in regular mode; b) The Ph.D. thesis has been evaluated by at least two external examiners; c) An open Ph.D. viva voce of the candidate has been conducted; d) The Candidate has published two research papers from his / her Ph.D. work out of which at least one must be in a refereed journal; e) The Candidate has presented at least two papers based on his / her Ph.D. work. <i>The fulfilment of these conditions (a) to (e) as above is to be certified by the Registrar / Dean (Academic Affairs) of the University Concerned.</i> <b>(B).</b> An Asian Games or Commonwealth Games Medal winner who has a Degree at least at Post- Graduation level. <b>NOTE 1:</b> NET/SLET/SET shall not be required for such Master Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or Similar Test accredited by the UGC like SLET/SET. <b>NOTE 2:</b> passed the Physical Fitness Test conducted in accordance with these Regulations. <b>NOTE 3:</b> The concerned / Relevant Subject / Discipline shall be specified as per requirement at the time of the Recruitment.
8.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotees ?	Not Applicable
9.	Period of probation, if any	1 (one) year
10.	Method of recruitment	By Direct Recruitment / On Deputation basis.  <b>Note :</b> Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more, may be filled on deputation basis from officers of Central Govt. holding analogous post on a regular basis and possessing the educational qualifications and experience prescribed for direct recruits under Para 7. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.
11.	In case of recruitment by promotion / deputation / absorption grades, from which promotion / deputation / absorption	Deputation from the cadre of the Assistant Professor in the concerned discipline working on regular basis in the Colleges under Andaman & Nicobar Administration.
12.	If a recruitment Committee / Selection Committee / Departmental Promotion Committee exists, what is the composition ?	Recruitment Committee / Selection Committee as per the ANILES Rules & Regulations, 2022.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable
<b>JOB DESCRIPTION IN RESPECT OF ASSISTANT LIBRARIAN, ANDAMAN LAW COLLEGE (ALC)</b> 1. Adhere to a responsible pattern of conduct and demeanour expected of them by the community 2. Manage their private affairs in a manner consistent with the dignity of the profession; 3. Discourage and not indulge in plagiarism and other non-ethical behaviour in teaching and research; 4. Participate in extension, co-curricular and extra-curricular activities, including the community service. 5. Refrain from allowing considerations of caste, creed, religion, race, gender or sex in their professional endeavour.		

ANDAMAN AND NICOBAR ADMINISTRATION SECRETARIAT		
Port Blair, dated the 22 <sup>nd</sup> December, 2023		
NOTIFICATION		
No. 129/2023/F.No. 5-210/Teaching & Non-Teaching/LC/2021/347-& In exercise of the powers conferred by rule 10.A) xii. f) of the Rules and Regulations of Andaman Nicobar Islands Legal Education Society (ANILES), Port Blair, the Executive Council of Andaman Nicobar Islands Legal Education Society, Port Blair hereby makes the following rules regulating the method of recruitment to the <b>Group 'B'</b> (Non-Gazetted, Non-Ministerial) post of ' <b>Office Superintendent, Head Clerk, Personal Assistant &amp; Technical Assistant</b> ' in Andaman Law College under Education Department, Andaman & Nicobar Administration namely : <b>1. Short title and commencement</b> (i) These rules may be called the Group'B' (Non-Gazetted, Non-Ministerial) post of <b>Office Superintendent, Head Clerk, Personal Assistant &amp; Technical Assistant</b> in Andaman Law College, Recruitment Rules, 2023. (ii) These rules shall come into force on and from the date of their publication in the Official Gazette. <b>2. Number of posts, its classification and Pay in Pay Matrix :</b> The number of the said post, its classification and the Pay Matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedules I to IV annexed hereto. <b>3. Method of recruitment, age limit and other qualifications :</b> The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be specified in columns (5) to (13) of the Schedule. <b>4. Disqualification: No person —</b> (a) who has entered into or contracted a marriage with a person having a spouse living; or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post : Provided that General Body of the ANILES may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule. <b>5. Power to relax :</b> Where Hon'ble Lt. Governor, Andaman & Nicobar Islands / the President of the General Body of the ANILES is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons. <b>6. Savings :</b> Nothing in these rules shall affect the reservations, relaxations in upper age limit and other concessions required to be provided for the scheduled castes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard. <b>By Order and in the name of the Lieutenant Governor, Andaman and Nicobar Islands.</b> Sd./- Director (Hr. Edn.) A & N Administration Member Secretary General Body, ANILES.		

SCHEDULE – I		
DRAFT RECRUITMENT RULES FOR THE POSTS OF OFFICE SUPERINTENDENT, ANDAMAN LAW COLLEGE, PORT BLAIR		
1.	Name of post	<b>Office Superintendent</b>
2.	No. of post (s)	01 (One) *Subject to variation dependent on the workload.
3.	Classification	Group 'B' (Ministerial) (Andaman and Nicobar Islands Legal Education Society)
4.	Pay Level / Pay Matrix	Pay Level-6 in Pay Matrix of Rs. 35400-112400
5.	Whether selection post or non-selection post ?	Selection
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the Case of promotees ?	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment : whether by direct recruitment or by promotion or by deputation / transfer and percentage of vacancies to be filled by various methods	By Promotion failing which by deputation (STC) / absorption.
11.	In case of recruitment by promotion/deputation/ absorption grades, from which promotion / deputation / transfer to be made	<b>By Promotion :</b> <b>From the Head Clerk / Assistant-in-Charge in the Level of 6 (35400-112400) of Pay Matrix or equivalent with 03 years regular service in the grade.</b> <b>Note :</b> <b>Where Juniors who have completed their qualifying / eligibility service are being considered for promotion, their Seniors would also be considered provided they are not short of the requisite qualifying / eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next Higher Grade along with their Juniors who have already completed such qualifying / eligibility service.</b> <b>Note:</b> For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 01.01.2016, the date from which the revised pay structure based on the 7 <sup>th</sup> CPC recommendations has been extended, shall be deemed to be service rendered in the Corresponding Pay / Pay Scale / Pay Band / Pay Matrix extended based on the recommendation of the Pay Commission. <b>By Deputation</b> Officers of the Central / State Govt./ UTs holding analogous posts on regular basis in the parent cadre / department. <b>Or</b> Head Clerk / Assistant –in- Charge in the Level of 6 (Rs. 35400-112400) of Pay Matrix or equivalent with 03 years regular service in the grade. <b>Or</b> <b>By Short Term Contract</b> <b>From the retired Office Superintendent / Head Clerk / AIC of the Central / State Govt./ UTs having good Administrative Experience.</b> <b>Or</b> From the retired Officers of the Central / State Govt. / UTs in Level 06 (35400-112400) of the Pay Matrix or equivalent with three (03) years regular service in the grade before retirement and having good Administrative experience. <b>Note1:</b> Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization / Department of the Central Govt. shall ordinary not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications. <b>Note 2:</b> The maximum age limit for appointment on short term contract shall be not exceed 60 years as on the closing date of receipt of applications.
12.	If a recruitment Committee / Selection Committee / Departmental Promotion Committee exists, what is the composition ?	<b>DPC for Promotion :</b> 1. Secretary (Edn.) - Chairman 2. Director (Edn.) - Member 3. Principal (ALC) - Member  <b>Selection Committee for Deputation/Contract :</b> 1. Secretary (Edn.) - Chairman 2. Director (Edn.) - Member 3. Principal (ALC) - Member 4. Dy. Secretary (Law) - Member



(Contd. from page 02)

		<b>Note:</b> The Assistant Secretary (Personal) shall be nominated as co-opted member as and when required.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable
14.	Job Description	Attached Annexure to Schedule - I

**The duties of the Office Superintendent given below :**

- They are in-charge of a Section besides the specific duties that may be assigned to the Section Officer by general or special orders; their general duties will be –
- To see that the Section Officer is kept neat and tidy and that files, papers etc. are arranged in an orderly manner.
  - To see to the maintenance of discipline and punctuality in attendance of the staff in the Section / Office.
  - To see to the training of Clerk under him.
  - To see that the Attendance Register is maintained correctly and submitted to the Branch Officer in due time.
  - To maintain an up-to-date distribution list of work among the dealing Clerk in the Section / Office and to see that the work of Section / Office is uniformly distributed among the staff in the Section / Office for distribution of work among the Clerk, he will assess the ability of each Clerk to handle different kinds of jobs.
  - To make arrangement for the disposal of work entrusted to a Dealing Clerk during his absence.
  - To submit to the Branch Officer all receipts and files at dak stage unless there are instruction to the contrary.
  - To keep a careful watch on any hold up in the movement of dak between the Section / Office and higher Offices.
  - To mark in the receipts in the name of Dealing Clerks in the Section / Office and to give directions to the dealing Clerk for disposal.
  - To deal with important or complex receipts or cases himself.
  - To scrutinize the notes and drafts of dealing Clerk for correctness and accuracy and add him own remarks or suggestion where necessary before submitting the case to the higher officers.
  - To deal with such cases himself as may be required by higher officers.
  - To give priority marking on dak, draft letters etc. and to remove or revise such marking as and when necessary.
  - To make a draft for 'issue' after it has been approved and to give priority marking on it.
  - To given special instructions, where necessary, on the draft as to the manner of its issue e.g. "By Registered Post", Insured cover etc.
  - To see that all routine duties including maintenance of Registers etc. are carried out promptly and thoroughly.
  - To see that all Manual, Rules etc. of the Section are kept up-to-date by inserting latest correction slips.
  - Any other works assigned by the Superior Officer from time to time.

**Annexure to Schedule – I**

DRAFT RECRUITMENT RULES FOR THE POSTS OF HEAD CLERK, ANDAMAN LAW COLLEGE, PORT BLAIR		
1.	Name of Post	Head Clerk
2.	No. of Post	02 (Two)* * Subject to variation dependent on the workload.
3.	Classification	Group 'B' (Ministerial) (Andaman & Nicobar Islands Legal Education Society)
4.	Pay Level / Pay Matrix	Level-6 in the Pay Matrix of Rs.35400-112400
5.	Whether selection post or non-selection post?	Not Applicable
6.	Age limit for direct recruits	Not Applicable
7.	Educational and other qualifications required for direct recruits	Not Applicable
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the Case of promotees?	Not Applicable
9.	Period of probation, if any	Not Applicable
10.	Method of recruitment : Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of vacancies to be filled by various methods	By Deputation (ISTC) / Absorption.
11.	In case of recruitment by promotion / deputation / absorption grades, from which promotion / deputation / transfer to be made	<b>By Deputation</b>  <b>Officers of the Central / State Govt./UTs holding analogous posts on regular basis in the parent cadre/ department.</b> <b>Or</b> <b>Higher Grade Clerk in the Level of 4 (25500-81100) of Pay Matrix or equivalent with 10 years regular service in the grade or combined service of 18 years in the grade of Higher Grade and Lower Grade Clerk of which atleast 5 years shall be at the level of Higher Grade Clerk.</b> <b>Or</b> <b>By Short Term Contract</b>  <b>From the retired Head Clerk / AIC / Higher Grade Clerk of the Central / State Govt./ UTs having good Administrative Experience.</b> <b>Or</b> <b>From the retired Officers of the Central / State Govt. / UTs in Pay Level-05 (29200-92300) of the Pay Matrix or equivalent with three (03) years regular service in the grade before retirement and having good administrative experience.</b> <b>Or</b> <b>From the retired Officers of the Central / State Govt./ UTs in Level 04 (25500-81100) of the Pay Matrix or equivalent with ten (10) years regular service in the grade before retirement and having good Administrative experience.</b>  <b>Note 1:</b> Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Govt. shall ordinary not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications. <b>Note 2 :</b> The maximum age limit for appointment on short term contract shall be not exceed 62 years as on the closing date of receipt of applications.
12.	If a recruitment Committee / Selection Committee / Departmental Promotion Committee exists, what is the composition ?	<b>Selection Committee for Deputation / Contract :</b> 1 Secretary (Edn.) - Chairman 2 Director (Edn.) - Member 3 Principal (ALC) - Member 4 Dy. Secretary (Law) - Member <b>Note :</b> The Assistant Secretary (Personal) shall be nominated as co-opted member as and when required.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable
14.	Job Description	Attached Annexure to Schedule – II

**Annexure to Schedule – II**

**THE DUTIES AND RESPONSIBILITIES OF THE HEAD CLERK**

- The duties of Head Clerk while functioning as a Dealing Clerk shall be :
- Where the post of Office Superintendent exists, the Head Clerks deals with sensitive and complex nature of work regarding appointment, promotion, court cases, planning, budget and accounts etc. as may be assigned by and under close supervision of Office Superintendent;
  - To enter all receipts marked to him in his Day Book and to provide file numbers in the Section Diary for each receipt showing therein within 3 days of the receipt of such receipts;
  - To examine cases in the light of instructions, if any given or line of action indicated by his Section Officer or Higher Officer;
  - To seek assistance of Section Officer or Higher Officers for the disposal work entrusted to him in case of difficulties;
  - To examine promptly all receipts marked to him and to submit them on the due required dates;
  - To put up cases after examination to the Section Officer on the dates required and where no date is specified within 3 days of the receipt of the cases;
  - To submit to the Branch Officer, through the Section Officer, weekly arrear statements along with details of files and papers which remain pending for more than 7 days;
  - To maintain a Suspende and Reminder Diary for taking action on due dates. It should be checked by the Dealing Clerk at the beginning of each working day;
  - To take prompt action regarding recording of cases;
  - To keep papers and files in a tidy condition;
  - To maintain a list of files he deals with and watch their movements, if the file is held up at any level for any unduly long period;
  - To comply with the instructions of Section Officer or any Higher Officer;
  - To maintain properly the standing guard file and other registers.

**Annexure to Schedule – II**

DRAFT RECRUITMENT RULES FOR THE POSTS OF PERSONAL ASSISTANT TO PRINCIPAL, ANDAMAN LAW COLLEGE, PORT BLAIR		
1	Name of Post	Personal Assistant
2	No. of Post	01 (One)* * Subject to variation dependent on the workload.
3	Classification	Group 'B' (Ministerial) (Andaman & Nicobar Islands Legal Education Society)
4	Pay Level / Pay Matrix	Level-6 in the Pay Matrix of Rs. 35400-112400
5	Whether selection post or non-selection post ?	Not Applicable
6	Age limit for direct recruits	<b>Maximum age limit shall not exceed 30 years</b> (relaxable for Government Servant upto 5 years in accordance with the instructions or orders issued by the Central Govt.) <b>Note :</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K, Lahaul and Spiti District and Pangti Sub-Division of Himachal Pradesh, A & N Islands or Lakshadweep.
7	Educational and other qualifications required for direct recruits	<b>Essential-</b> ➤ Bachelor Degree from recognized University. ➤ Proficiency in Computer Applications. ➤ Shorthand in English (Higher), Typing English (Higher) and Hindi (Lower) ➤ 02 Years experience in office work in an Education Institution /Govt. Office
8	Whether age and educational qualifications prescribed for direct recruits will apply in the Case of promotees ?	Not Applicable
9	Period of probation, if any	02 years in direct recruitment
10	Method of recruitment : Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of vacancies to be filled by various methods	Deputation / absorption failing which by Direct Recruitment
11	In case of recruitment by promotion / deputation / absorption grades, from which promotion / deputation / transfer to be made	<b>By Deputation :</b> 1. <b>Officers of the Central / State Govt./ UTs holding analogous posts on regular basis in the parent cadre / department</b> <b>Or</b> 2. <b>Stenographer (OG) of amalgamated stenographic cadre in the Level 4 (Rs. 29200-92300) of the Pay Matrix or equivalent with ten (10) years regular service in the grade</b>
12	If a recruitment Committee / Selection Committee / Departmental Promotion Committee exists, what is the composition ?	<b>DPC for Confirmation &amp; Selection Committee for Deputation / Contract:</b> 1 Secretary (Edn.) - Chairman 2 Director (Edn.) - Member 3 Principal (ALC) - Member 4 Dy. Secretary (Law) - Member <b>Note :</b> The Assistant Secretary (Personal) shall be nominated as co-opted member as and when required.

13	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable
14	Job Description	Attached Annexure to Schedule – III

**Annexure to Schedule – III**

**THE DUTIES AND RESPONSIBILITIES OF THE PERSONAL ASSISTANT**

- The Personal Assistant shall work under the control of the designated Officer.
- The duties will include :
- Keeping the Officer free from routine nature of work by mailing correspondence, filing papers, making appointment, arranging meeting and collecting information so as to give the officer more time to devote himself to the work in which he has specialized.
  - Maintaining the confidentially and secrecy of confidentiality and secret papers entrusted.
  - Exercising skills in human relation and be cordial with the person who come in contact with the assigned superior Officer.
  - Fixing up appointments.
  - Screening the telephone calls and the visitors in tactful manner.
  - Keeping in accurate list of engagements, meeting etc., and reminding the officer sufficiently in advance of the same.
  - Maintaining in proper order, the paper required to be retained by the Officer.
  - Keeping a note of the movement of files seen by the Officer and other Officers.
  - Destroying the stenographic record of the confidential and secret letters after they been typed and issued.
  - Carrying out the correction to the officer 'reference books and making fair copies of draft demi official letters to be signed by the Officer.
  - Indenting stationery and stores and maintaining inventory.
  - Any other duties that may be assigned from time to time by the superior.

**SCHEDULE – IV**

DRAFT RECRUITMENT RULES FOR THE POSTS OF TECHNICAL ASSISTANT, ANDAMAN LAW COLLEGE, PORT BLAIR		
1	Name of Post	Technical Assistant
2	No. of Post	01 (One)* * Subject to variation dependent on the workload.
3	Classification	Group 'B' (Non-Ministerial) (Andaman & Nicobar Islands Legal Education Society)
4	Pay Level / Pay Matrix	Level-6 in the Pay Matrix of Rs. 35400-112400
5	Whether selection post or non-selection post ?	Not Applicable
6	Age limit for direct recruits	<b>Maximum age limit shall not exceed 30 years</b> (relaxable for Government Servant upto 5 years in accordance with the instructions or orders issued by the Central Govt. / GOI) <b>Note :</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K, Lahaul and Spiti District and Pangti Sub-Division of Himachal Pradesh, A & N Islands or Lakshadweep.
7	Educational and other qualifications required for direct recruits	(i) Bachelor's Degree in Computer Applications / Information Technology / Computer Science of a recognized University / Institute. (ii) A speed test of not less than 15000 key depressions per hour for data entry work to be ascertained through speed test on computer. <b>Note 1:</b> Qualifications are relaxable at the discretion of the SSC / Competent Authority for reasons to be recorded in writing, in case of candidates otherwise well qualified.
8	Whether age and educational qualifications prescribed for direct recruits will apply in the Case of promotees ?	Not Applicable
9	Period of probation, if any	02 years for direct recruitment
10	Method of recruitment : Method of recruitment whether by direct recruitment or by promotion or by deputation / transfer and percentage of vacancies to be filled by various methods	Deputation / Absorption failing which by direct recruitment.
11	In case of recruitment by promotion / deputation / absorption grades, from which promotion / deputation / transfer to be made	Officers under the Central Governments / State Govt. / UT Administration: - (a) (i) holding analogous posts on regular basis in the parent cadre or Department (ii) With six years' service in the grade rendered after appointment thereto on a regular basis in the posts in Pay Level-5 of the Pay Matrix of Rs. 29200-92300 or equivalent in the parent cadre/ department ; and (b) Possessing the educational qualifications and experience prescribed for direct recruits under Col.7. <b>Note 1:</b> The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department of the Central Government shall ordinarily not exceed three years. The Maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.
12	If a recruitment Committee / Selection Committee / Departmental Promotion Committee exists, what is the composition ?	<b>DPC for Confirmation</b> 1 Secretary (Edn.) - Chairman 2 Director (Edn.) - Member 3 Principal (ALC) - Member <b>Selection Committee for Deputation / Contract:</b> 1 Secretary (Edn.) - Chairman 2 Director (Edn.) - Member 3 Principal (ALC) - Member 4 Dy. Secretary (Law) - Member <b>Note :</b> The Assistant Secretary (Personal) shall be nominated as co-opted member as and when required.
13	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable
14	Job Description	Attached Annexure to Schedule IV

**ANNEXURE TO SCHEDULE -IV**

**DUTIES AND RESPONSIBILITIES OF TECHNICAL ASSISTANT, ANDAMAN LAW COLLEGE (ALC)**

- Maintaining and administering computer networks and related computing environments including systems software, applications software, hardware, and configurations.
- Performing disaster recovery operations and data backups when required.
- Protecting data, software, and hardware by coordinating, planning and implementing network security measures.
- Troubleshooting, diagnosing and resolving hardware, software, and other network and system problems.
- Replacing faulty network hardware components when required.
- Maintaining, configuring, and monitoring virus protection software and email applications.
- Monitoring network performance to determine, if adjustments need to be made.
- Conferring with network users about solving existing system problems.
- Operating master consoles to monitor the performance of networks and computer systems.
- Coordinating computer network access and use.
- Designing, configuring and testing networking software, computer hardware and operating system software.
- Manage information technology and Client / Server environment.
- Be familiar with Firewalls and Corporate Antivirus Implementation
- Knowledge of Mailing Servers (Exchange & Mdaemon).
- Ensure technology is accessible and equipped with current hardware and software.
- Provide orientation to new users of existing technology.
- Train staff about potential uses of existing technology.
- Provide individual training and support on request.
- Provide recommendations about accessing information and support.
- Maintain current and accurate inventory of technology hardware, software and resources.
- Monitor and maintain technology to ensure maximum access.
- Troubleshoot all technical issues.
- Make recommendations about purchase of technology resources.
- Research current and potential resources and services.
- Monitor security of all technology.
- Install and maintain Full proof and passwords.
- Input and maintain IP addresses.
- Advise staff of security breach and/or change in password or security status.
- Perform other related duties as assigned by the line manager.

**Job Objective :**

- To provide IT solutions / troubleshooting as per the management instructions.
- Ensure the stable operation of in-house computer networks, including planning, developing, installing, configuring, maintaining, supporting, and optimizing all network hardware, software, and communication links.
- Work in accordance with the company's IT policy and internal audit NCRs.
- Analyse and resolve end user hardware and software computer problems in a timely and accurate fashion and provide end user training where required.

**ANDAMAN AND NICOBAR ADMINISTRATION  
SECRETARIAT**

Port Blair, dated the 22<sup>nd</sup> December, 2023

**NOTIFICATION**

No. 130/2023/F. No. 5-210/Teaching & Non-Teaching/LC/2021/347.— In exercise of the powers conferred by rule 10.(A) xii. (f) of the Rules and Regulations of Andaman Nicobar Islands Legal Education Society (ANILES), Port Blair, the Executive Council of Andaman Nicobar Islands Legal Education Society, Port Blair hereby makes the following rules regulating the method of recruitment to the Group 'C' (Ministerial) post of 'Accountant, Accounts Assistant, Lower Grade Clerk, Computer Lab Technician, Office Assistant & MTS (Multi-Tasking Staff)' in Andaman Law College under Education Department, Andaman and Nicobar Administration namely :—

- Short title and commencement :**  
(i) These rules may be called the Group 'C' (Ministerial) post of **Accountant, Accounts Assistant, Lower Grade Clerk, Computer Lab Technician, Office Assistant & MTS (Multi-Tasking Staff)** in Andaman Law College, Recruitment Rules, 2023.  
(ii) These rules shall come into force on and from the date of their publication in the Official Gazette.
- Number of posts, its classification and Pay in Pay Matrix :**  
The number of the said post, its classification and the Pay Matrix attached thereto, shall be as specified in Columns (2) to (4) of the said Schedule I to VI annexed hereto.
- Method of recruitment, age limit and other qualifications :**  
The method of recruitment to the said post, age limit, qualifications and other matters relating thereto, shall be specified in Columns (5) to (13) of the Schedule.
- Disqualification :**  
**No person —**  
(a) who has entered into or contracted a marriage with a person having a spouse living; or  
(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post: Provided that General Body of the ANILES may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.
- Power to relax :**  
Where Hon'ble Lt. Governor, Andaman & Nicobar Islands / the President of the General Body of the ANILES is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.
- Savings :**  
Nothing in these rules shall affect the reservations, relaxations in upper age limit and other concessions required to be provided for the Scheduled Castes and other special categories of persons in accordance with the orders issued by the Government from time to time in this regard.

By order and in the name of the Lieutenant Governor (Administrator),

Andaman and Nicobar Islands.

Sd./-

Director (Hr. Edn.)

Andaman and Nicobar Administration

Member Secretary General Body, ANILES.

(Contd. on page 04)



(Contd. from page 03)

DRAFT RECRUITMENT RULES FOR THE POSTS OF ACCOUNTANT, ANDAMAN LAW COLLEGE, PORT BLAIR			SCHEDULE – I
1.	Name of Post	Accountant	
2.	No. of Post	01 (One)* *Subject to variation dependent on the workload.	
3.	Classification	Group 'C', (Ministerial) (Andaman and Nicobar Islands Legal Education Society)	
4.	Pay Level / Pay Scale	Level-5 in the Pay Matrix of Rs. 29200-92300	
5.	Whether selection post or non-selection post ?	Not Applicable	
6.	Age limit for direct recruits	18-33 years for male 18-38 years for female (The upper age limit is relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Central Govt.) <b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K, Lahaul and Spiti District and Pangl Sub-Division of Himachal Pradesh, A & N Islands or Lakshadweep.	
7.	Educational and other qualifications required for direct recruits	<b>Essential</b> — ➤ Bachelor Degree of recognized University in any stream with recognised University. ➤ 03 years of experience in accounts work in any of the Govt. Establishment or under Registered Chartered Accountant. <b>Desirable</b> — ➤ CA/MBA (Finance) as regular ➤ Candidate with 50% aggregate from recognized University.	
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Not Applicable	
9.	Period of probation, if any	02 (Two) Years in direct recruitment	
10.	Method of recruitment: whether by direct recruitment or by promotion or by deputation / transfer and percentage of vacancies to be filled by various methods	By Deputation (ISTC) / absorption failing which By direct recruitment	
11.	In case of recruitment by promotion / deputation / absorption grades, from which promotion / deputation/ transfer to be made	<b>Deputation</b> — Officers of the Central /State Govt. / UTs holding analogous posts on regular basis in the parent cadre / department  Or Accountant / Auditor / HGC's in Level 4 (25500-81100) of the Pay Matrix or equivalent with six (06) years regular service in the grade having 03 years' experience in accounts work. <b>Note</b> : Period of deputation including period of deputation in another ex- cadre post held immediately preceding this appointment in the same or some other Organization / Department of the Central Govt. shall ordinary not to exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications  Or <b>Short Term Contract</b> Retired Officers of the Central / State Govt. / UTs holding analogous posts on regular basis in the parent cadre / department  Or Retired Senior Accountant / Senior Auditor / in Level 6 (35400-112400) of the Pay Matrix or equivalent with six (06) years regular service in the grade <b>Note:</b> The maximum age limit for appointment on short term contract shall be not exceed 60 years as on the closing date of receipt of applications.	
12.	If a recruitment Committee/ Selection Committee / Departmental Promotion Committee exists, what is the composition ?	<b>DPC for Confirmation:</b> 1. Secretary (Edn.) - Chairman 2. Director (Edn.) - Member 3. Principal (ALC) - Member <b>Selection Committee for Deputation(ISTC):</b> 1. Secretary (Edn.) - Chairman 2. Director (Edn.) - Member 3. Principal (ALC) - Member 4. Dy. Secretary (Law) - Member <b>Note:</b> The Assistant Secretary (Personnel) shall be nominated as co-opted member as and when required.	
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable	

JOB DESCRIPTION IN RESPECT OF ACCOUNTANT, ANDAMAN LAW COLLEGE (ALC):	
1. To examine and submission of budget Estimates. 2. Submit the files / proposals to CAO for financial concurrence / clearance. 3. To place all bills & estimates to Accounts Officers. 4. To supervise all Cash / Bank / Revenue / Accounts related work. 5. To examine and submit Audit Reports and Final Accounts of the society. 6. To enforce and execute the regulation and bye-laws, rules and order pertaining to Accounts / Revenue / Audit matters. 7. To supervise the collection. 8. Anyother works assigned by Superior Officers / Society from time to time.	

DRAFT RECRUITMENT RULES FOR THE POSTS OF ACCOUNTS ASSISTANT, ANDAMAN LAW COLLEGE, PORT BLAIR			SCHEDULE - II
1.	Name of Post	Accounts Assistant	
2.	No. of Post	01 (One)* * Subject to variation dependent on the workload.	
3.	Classification	Group 'C', (Ministerial) (Andaman and Nicobar Islands Legal Education Society)	
4.	Pay Level / Pay Scale	Level-4 in Pay Matrix of Rs. 25500-81100	
5.	Whether selection post or non-selection post ?	Not Applicable	
6.	Age limit for direct recruits	18-33 years for male 18-38 years for female (The upper age limit is relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Central Govt.) <b>Note</b> : The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K, Lahaul and Spiti District and Pangl Sub-Division of Himachal Pradesh, A & N Islands or Lakshadweep.	
7.	Educational and other qualifications required for direct recruits	<b>Essential</b> — 1. Passed in a Senior School Certificate Examination (XII <sup>th</sup> Std.) or equivalent from a recognized University. 2. Should qualify the written competitive examination conducted by the A & N Administration / SSC / ANILES/ Autonomous Body. 3. A typing speed of 35 w.p.min English or 30 w.p. min Hindi on Computer. (35 w.p.m and 30 w.p.m correspond to 10500 KDPH / 9000 KDPH on an average of 5 key depression for each word). <b>Desirable</b> — Computer Education.	
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Not Applicable	
9.	Period of probation, if any	02 (Two) Years for direct recruitment.	
10.	Method of recruitment : whether by direct recruitment or by promotion or by deputation / transfer and percentage of vacancies to be filled by various methods	Deputation failing which by direct recruitment.	
11.	In case of recruitment by promotion / deputation / absorption grades, from which promotion / deputation/ transfer to be made	Officers of the Central Government, State Government, Union Territories Autonomous or Statutory Organization, PSUs, University or Recognized Research Institution:	
		(a) (i) Holding analogous post on a regular basis in the parent cadre or department; or (ii) With 08 years' service rendered after appointment to the post of LGC on a regular basis in the Pay Level-2 in the Pay Matrix of Rs.19900-63200 or equivalent in the parent cadre or department; and (b) possessing the qualifications and experience prescribed for direct recruitment.	
12.	If a recruitment Committee / Selection Committee / Departmental Promotion Committee exists, what is the composition ?	<b>DPC for Confirmation:</b> 1. Secretary (Edn.) - Chairman 2. Director (Edn.) - Member 3. Principal (ALC) - Member <b>Selection Committee for Deputation(ISTC):</b> 1. Secretary (Edn.) - Chairman 2. Director (Edn.) - Member 3. Principal (ALC) - Member 4. Dy. Secretary (Law) - Member <b>Note:</b> The Assistant Secretary (Personnel) shall be nominated as co-opted member as and when required.	
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable	

JOB DESCRIPTION IN RESPECT OF ACCOUNTS ASSISTANT, ANDAMAN LAW COLLEGE (ALC):	
1. Reconcile invoices and identify discrepancies 2. Create and update expense reports 3. Process reimbursement forms 4. Prepare bank deposits 5. Enter financial transactions into internal databases 6. Check spread sheets for accuracy 7. Maintain digital and physical financial records 8. Issue invoices to customers and external partners, as needed 9. Review and file payroll document. 10. Also attend all the works as and when assigned by the superiors.	

DRAFT RECRUITMENT RULES FOR THE POSTS OF LOWER GRADE CLERK, ANDAMAN LAW COLLEGE, PORT BLAIR			SCHEDULE - III
1.	Name of Post	Lower Grade Clerk	
2.	No. of Posts	02 (Two)* * Subject to variation dependent on the workload.	
3.	Classification	Group 'C', (Ministerial) (Andaman and Nicobar Islands Legal Education Society)	
4.	Pay Level / Pay Scale	Level-2 in Pay Matrix of Rs. 19900-63200	
5.	Whether selection post or non-selection post ?	Not Applicable	
6.	Age limit for direct recruits	18-33 years for male 18-38 years for female (The upper age limit is relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Central Govt.) <b>Note</b> : The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K, Lahaul and Spiti District and Pangl Sub-Division of Himachal Pradesh, A & N Islands or Lakshadweep.	

7.	Educational and other qualifications required for direct recruits	<b>Essential</b> : 1. Passed in a Senior School Certificate Examination (XII <sup>th</sup> Std.) or equivalent from a recongnized University. 2. Should qualify the written competitive examination conducted by the A & N Administration / SSC / ANILES / Autonomous Body. 3. A typing speed of 35 w.p.min. English or 30 w.p. min. Hindi on Computer. (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH / 9000 KDPH on an average of 5 key depression for each word). <b>Desirable</b> — Computer Education.	
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Not Applicable	
9.	Period of probation, if any	02 (Two) Years for direct recruitment.	
10.	Method of recruitment : whether by direct recruitment or by promotion or by deputation / transfer and percentage of vacancies to be filled by various methods	100% by direct recruitment.	
11.	In case of recruitment by promotion / deputation / absorption, grades from which promotion / deputation/ transfer to be made	Not Applicable	
12.	If a recruitment Committee / Selection Committee / Departmental Promotion Committee exists, what is the composition ?	<b>DSC for Confirmation:</b> 1. Secretary (Edn.) - Chairman 2. Director (Edn.) - Member 3. Principal (ALC) - Member <b>Note:</b> The Assistant Secretary (Personnel) shall be nominated as co-opted member as and when required.	
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable	

JOB DESCRIPTION IN RESPECT OF LOWER GRADE CLERK, ANDAMAN LAW COLLEGE (ALC):	
The following are the duties of the Lower Grade Clerks entrusted with the diarizing work:- 1. To place all receipts on the Section Officer's table as and when received; 2. To submit to the officers concerned, files and receipts 'Dak Pads' for perusal at the dak stage, as directed; 3. To bring to the notice of the Section Officer any papers cases which are not received back from the officers to whom those papers cases were sent earlier at dak stage for perusal and return; 4. To enter receipts / cases to the Section Diary; 5. To distribute the receipt / cases to Dealing Clerks to whom they have been marked, after obtaining the initials of the respective Dealing Clerks in the Section Diary it self; 6. To enter file number in Section Diary against each entry by noting from the Day Books of the Dealing Clerks concerned; 7. To bring to the notice of the Section Officer, all entries in the Section Diary, against which file number could not be noted for want of information from the Dealing Clerks; 8. To maintain File Register up-to-date; 9. To maintain File Movement Register; 10. To maintain a list of address of the Staff working in the Section Office; 11. To prepare monthly indent for Stationery articles and to arrange for its collection from the Stationery Clerk; 12. To arrange supply of a stationery Articles to the staff in the Section / Office through the Daftry / Peon; 13. To maintain proper maintenance of records in the section; 14. To trace out old files records as may be required by Dealing Clerks, with the help of Daftry / Peon attached to the Section / Office; 15. To maintain Casual Leave account of the staff working in the Section / Office under the personal supervision of the Section Officer; 16. To attend to routine typing and comparison work may be required by the Section Officer; 17. To deal with routine receipts and files; 18. To keep Section / Office Library, if any, in proper order; 19. To maintain a Register of publications received in the Section / Office from time to time and to distribute them (including reference Books) to the Staff Officers as and when required; 20. To initiate action for preparation of weekly Arrears Statements and Monthly Statements of case pending disposal for over a month; 21. Circulation of papers among the members of the staff in the Section / Office and its recording; 22. To maintain a list of Departments / Offices under the A & N Administration; 23. Correction to reference books; and 24. To attend to such other items of work as may be entrusted by the Section Officer or Higher Officer. 25. To type all matters marked to him / her by word processing in computer; 26. To maintain worksheet in the prescribed form; 27. To report Section Officer regarding the position of unfinished work at the end of the day; 28. To observe the instructions issued from time to time for the guidance of typists; 29. In case typing works are entrusted, (i) The Monitor, Key Board, CPU, UPS and Printer etc., should be thoroughly dusted every morning before work commences. (ii) After office hours, when the Computer is not in use, the computer should be switched off properly and covered.	

DRAFT RECRUITMENT RULES FOR THE POSTS OF COMPUTER LAB. TECHNICIAN, ANDAMAN LAW COLLEGE, PORT BLAIR			SCHEDULE - IV
1.	Name of Post	Computer Lab. Technician	
2.	No. of Post	01 (One)* * Subject to variation dependent on the workload.	
3.	Classification	Group 'C', (Ministerial) (Andaman and Nicobar Islands Legal Education Society)	
4.	Pay Level / Pay Scale	Level-4 of Pay Matrix Rs. 25500-81100	
5.	Whether selection post or non-selection post ?	Not Applicable	
6.	Age limit for direct recruits	18-33 years for male 18-38 years for female (The upper age limit is relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Central Govt.) <b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K, Lahaul and Spiti District and Pangl Sub-Division of Himachal Pradesh, A & N Islands or Lakshadweep.	
7.	Educational and other qualifications required for direct recruits	(A) Diploma in Computer Engineering of 3 years duration after (10+2) from recognized Institution.  OR Post Diploma in Computer Application or Post Graduate Diploma in Computer Application (after 3 years Diploma in any Engineering field) or Degree in Science from a recognized Institution.  OR Pass in Senior Secondary School Certificate (XII Std.) from a recognized Institution / Board or University with one year Certificate Course in Computer Application / Programming from a recognized Institution. AND (B)(i) Should qualify written proficiency test. (ii) Should possess a speed of not less than 6000 key depression per hour for data entry work and should qualify the Aptitude test.	
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Not Applicable	
9.	Period of probation, if any	02 Years in direct recruitment	
10.	Method of recruitment : whether by direct recruitment or by promotion or by deputation / transfer and percentage of vacancies to be filled by various methods	Deputation / absorption failing which by direct recruitment	
11.	In case of recruitment by promotion / deputation / absorption grades, from which promotion / deputation/ transfer to be made	Officials of the Central Government, State Government, Union Territories Autonomous or Statutory Organization, PSUs, University or Recognized Research Institution: (a) (i) Holding analogous post on a regular basis in the parent cadre or department; or (ii) With 08 years' service rendered after appointment to the post of Computer Attendant on a regular basis in the Pay Level-1 in the Pay Matrix of Rs.19900-63200 or equivalent in the parent cadre or department; AND (b) possessing the qualifications and experience prescribed for direct recruitment	
12.	If a recruitment Committee / Selection Committee / Departmental Promotion Committee exists, what is the composition ?	<b>DPC for Confirmation:</b> 1. Secretary (Edn.) - Chairman 2. Director (Edn.) - Member 3. Principal (ALC) - Member <b>Selection Committee for Deputation (ISTC)/ Absorption:</b> 1. Secretary (Edn.) - Chairman 2. Director (Edn.) - Member 3. Principal (ALC) - Member 4. Dy. Secretary (Law) - Member <b>Note:</b> The Assistant Secretary (Personnel) shall be nominated as co-opted member as and when required	
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable	

JOB DESCRIPTION IN RESPECT OF COMPUTER LAB. TECHNICIAN, ANDAMAN LAW COLLEGE (ALC)	
1. Provides data by operating a computer. 2. Determines sequence of operations by studying production Schedule. 3. Performs defined tasks per documented instructions / processes. 4. Prepares equipment for operations by accessing software in computer. 5. Makes appropriate changes to the documentation, as needed. 6. Monitors and manipulates daily system jobs. 7. Starts operations by entering commands. 8. Maintains operations by monitoring error and stoppage messages, observing peripheral equipment, and making adjustments in the process. 9. Generates reports from batch jobs and distributes to end-users. 10. Maintains incident logs for all monitored systems. 11. Resolves user problems by answering questions and requests. 12. Ensures operation of equipment by completing preventive maintenance requirements and tests and following manufacturer's instructions. 13. Troubleshoots malfunctions. 14. Continuously monitors and reacts to IT operations processing Schedule. 15. Responds to incoming telephone calls, email, and voice mail inquiries from internal customers (within IT department) regarding computer-related problems. 16. Maintains supply inventory by checking stock to determine inventory level. 17. Maintains client confidence and protects operations by keeping information confidential. 18. Contributes to team effort by accomplishing related results as needed. 19. Also attend all the works assigned by the superiors.	

DRAFT RECRUITMENT RULES FOR THE POSTS OF OFFICE ASSISTANT, ANDAMAN LAW COLLEGE, PORT BLAIR			SCHEDULE - V
1.	Name of Post	Office Assistant	
2.	No. of Posts	02 (Two)* * Subject to variation dependent on the workload.	
3.	Classification	Group 'C', (Ministerial) (Andaman & Nicobar Islands Legal Education Society)	
4.	Pay Level / Pay Scale	Level-2 in Pay Matrix of Rs. 19900-63200	
5.	Whether selection post or non-selection post ?	Not Applicable	
6.	Age limit for direct recruits	18-33 years for male 18-38 years for female (The upper age limit is relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Central Govt.) <b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K, Lahaul and Spiti District and Pangl Sub-Division of Himachal Pradesh, A & N Islands or Lakshadweep.	

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7.	Educational and other qualifications required for direct recruits	<b>Essential :</b> 1. Passed in a Senior School Certificate Examination (XII <sup>th</sup> Std.) or equivalent from a recognized Institution. 2. Should qualify the written competitive examination conducted by the A & N Administration / SSC/ ANILES/ Autonomous Body. <b>Desirable —</b> Computer Education.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Not Applicable
9.	Period of probation, if any	02 Years in direct recruitment
10.	Method of recruitment : whether by direct recruitment or by promotion or by deputation / transfer and percentage of vacancies to be filled by various methods	100% by direct recruitment.
11.	In case of recruitment by promotion / deputation / absorption grades, from which promotion / deputation/ transfer to be made	Not Applicable
12.	If a recruitment Committee / Selection Committee / Departmental Promotion Committee exists, what is the composition ?	<b>DSC for Confirmation:</b> 1. Secretary (Edn.) - Chairman 2. Director (Edn.) - Member 3. Principal (ALC) - Member <b>Note:</b> The Assistant Secretary (Personnel) shall be nominated as co-opted member as and when required.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

<b>JOB DESCRIPTION IN RESPECT OF OFFICE ASSISTANT, ANDAMAN LAW COLLEGE (ALC):</b> 1. Organize office and assist associates in ways that optimize procedures 2. Sort and distribute communications in a timely manner 3. Create and update records ensuring accuracy and validity of information 4. Schedule and plan meetings and appointments 5. Monitor level of supplies and handle shortages 6. Resolve office-related malfunctions and respond to requests or issues 7. Coordinate with other departments to ensure compliance with established policies 8. Maintain trusting relationships with suppliers, customers and colleagues 9. Perform receptionist duties when needed 10. Shall also attend all the works assigned by the superiors.		
<b>SCHEDULE – VI</b>		
<b>DRAFT RECRUITMENT RULES FOR THE POSTS OF MTS (MULTI-TASKING STAFF), ANDAMAN LAW COLLEGE, PORT BLAIR</b>		
1.	Name of Post	<b>MTS (Multi-Tasking Staff )</b>
2.	No. of Post	04 (Four)* * Subject to variation dependent on the workload.
3.	Classification	<b>Group 'C',</b> (Ministerial) (Andaman and Nicobar Islands Legal Education Society)
4.	Pay Level / Pay Scale	Level-1 in Pay Matrix of Rs. 18000-56900
5.	Whether selection post or non-selection post ?	Not Applicable
6.	Age limit for direct recruits	<b>18-33 years for male</b> <b>18-38 years for female</b> (The upper age limit is relaxable for departmental candidates upto 40 years in accordance with the instructions or orders issued by the Central Govt.) <b>Note:</b> The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K, Lahaul and Spiti District and Pangi Sub-Division of Himachal Pradesh, A & N Islands or Lakshadweep.
7.	Educational and other qualifications required for direct recruits	<b>Essential :</b> Must have Passed Secondary School Examination (X <sup>th</sup> Std.) from a recognized Board / Institution. <b>Desirable :</b> Experience of working in a college.
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees ?	Not Applicable
9.	Period of probation, if any	02 (Two) Years for direct recruitment.
10.	Method of recruitment : whether by direct recruitment or by promotion or by deputation / transfer and percentage of vacancies to be filled by various methods	100% by direct recruitment.
11.	In case of recruitment by promotion / deputation / absorption grades, from which promotion / deputation/ transfer to be made	Not Applicable
12.	If a recruitment Committee / Selection Committee / Departmental Promotion Committee exists, what is it composition ?	<b>DSC for Confirmation:</b> 1. Secretary (Edn.) - Chairman 2. Director (Edn.) - Member 3. Principal (ALC) - Member <b>Note:</b> The Assistant Secretary (Personnel) shall be nominated as co-opted member as and when required.
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not Applicable

<b>JOB DESCRIPTION IN RESPECT OF MTS (MULTI-TASKING STAFF), ANDAMAN LAW COLLEGE (ALC)</b> The following are the duties of the MTS entrusted with the diarizing work :— 1. Physical maintenance of records of the Section. 2. General cleanliness and up-keep of the Section / Office. 3. Carrying of files and other papers within the building. 4. Photocopying, sending of FAX etc. 5. Other non-clerical works in the Section / Office. 6. Assisting in routine office works like diary, dispatch etc. including on Computer 7. Delivering of Dak (outside the building). 8. Watch and Ward duties 9. Opening and closing of rooms. 10. Dusting of furniture etc. 11. Work related to his ITI qualification, if it exists. 12. Driving of vehicles, if in possession of valid driving license. 13. Up-keep of parks, lawns, potted plants etc. 14. <b>Any other assigned by the superior authority.</b>		
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PRESS NOTE							
The merit list published in the Daily Telegrams on 17 <sup>th</sup> Jan 2024, for the 02 Nos. post of Economic Investigator, in the establishment of District Industries Centre, Port Blair, and after completion of verification of original documents / testimonials with respect to Age, Educational Qualifications, Category etc of the candidates on 23 <sup>rd</sup> January, 2024, the Final selection for 01 post of Economic Investigator, was published in the Daily Telegrams on 02 <sup>nd</sup> Feb, 2024. The Final selection list for remaining 01 post of Economic Investigator, in order of merit and wait list is as under:							
<b>Selected List</b>							
S.N	Hall Ticket Number	Regn., No	Name	Father's Name	Category	D. O. B.	Marks Obtained
1	AN2308PBR102ECA20299	352023000944	P Harish	P Satyam	Genl.	26/11/1997	64.25
<b>Waiting List</b>							
1	AN2308PBR102ECA20184	352023005130	K Rama Rao	K Appanna	Genl.	28/02/1990	58.75
2	AN2308PBR102ECA20174	352023002284	AaqibJaved	ShamimJaved	OBC	26/10/1992	58.75
3	AN2308PBR101ECA20005	352023001527	Y Hemant Kr. Varma	Late. Y Dilleswar Rao	Genl.	23/10/1997	56.75
<b>Sd/- General Manger District Industries Centre</b>							

PUBLIC NOTICE	
This is for the information of the general public that my client Shri Manoranjan Saha, S/o Late M.C. Sahar, R/o Aberdeen Village, Port Blair had purchased the land bearing Survey No.161, measuring an area of 4150 Sq. mtrs. out of commercial site along with a single storeyed house from Shri K. C Mistry, S/o Late N.C. Mistry, R/o Aberdeen Bazaar and Shri Nakul Ghorai, S/o Monindra Nath, R/o Haddo, Port Blair for a total sale consideration amount of Rs.33,07,000/- and my client had on the date of agreement for sale had paid the total sale consideration amount of Rs.33,07,000/- to Shri K.C. Mistry and Nakul Ghorai and they have acknowledged the receipt of the same. That my client has come to know from reliable sources that Shri K. C. Mistry and Nakul Ghorai are trying to dispose of the said land to some third party and in this connection my client has already filed his objection before the concerned authorities not to register any Deed with respect of the said land. This is for information of the General Public not to deal with any persons for purchase of the said land failing which my client shall be compelled to institute appropriate proceeding before the Court of Law.	
<b>Sd/- Supreet Sharma Advocate</b>	

TO LET
1 Room BHK RCC Room, available for Rent Purpose, at AttamPahad, Main Road. Busstop, Parking, Available 24 Hours. Water Supply. Rent Amount Rs. 6000/- Per Month. Contact <b>Mob. 9679555839 / 9531801633</b>

TO LET
2 Nos. 2 BHK flat with attached toilet / bathroom, 24X7 water and inverter facility available at prime location in Prem Nagar. <b>Contact: 9434296940</b>

TO LET
2 BHK Family room with Car Parking Sufficient Water, in front of Dignabad School Via Marine Gate, Sisty Nagar and Aberdeen Bazaar <b>Contact: 9933237498 / 8900946150</b>

MATRIMONIAL
Wanted a Beautiful Looking Girl for a Handsome Govt. Servant, Contact Only Genuine Party, <b>(M). 8900966384</b>

MATRIMONIAL
Wanted a Suitable Match for a Good Looking Very Fair Hindu Girl, Graduated, Aged 33 years of a well settled family having own business at Port Blair. Please enquire Contact: <b>9679549264</b>

MATRIMONIAL
Parents belonging to A & N Islands invite suitable Hindu Bride for their Son, BE (CSIT), 175cm, 36 yrs., Handsome, Non-smoker & Teetotaler working as Senior Consultant in IT sector at Bengaluru from similarly placed Graduate / Post Graduate girl belonging to Islands and working at Mainland or Port Blair and willing to shift to Bengaluru. Ethnicity No bar. Girl's compatibility main consideration. Contact: Bay Island Matrimony, Goalghar: 9734489884 <b>Kindly contact: Bay Island Matrimony</b>

AFFIDAVIT
I, G PRABHU, S/o C GUNASEKHARAN, resident of Goal Ghar Village, under Port Blair Tehsil, South Andaman District, do hereby solemnly affirms and declare as under:- 1. That I am a permanent resident of these Islands and residing in the above mentioned address. 2. That my father's name is erroneously recorded in my Birth Certificate as GUNASHEKAR and 10 <sup>th</sup> Pass Certificate as C GUNASEKHARAN instead of C GUNASEKHARAN which is recorded in my Ration Card, Aadhaar and other documents. 3. That my mother's name is erroneously recorded in my Birth Certificate as LAXMI and 10 <sup>th</sup> Pass Certificate as G MAHALAKSHMI instead of G MAHALAXMI. 4. That my father's actual and correct name is C GUNASEKHARAN and my mothe's correct and actual name is G MAHALAXMI. 5. That GUNASHEKAR, C GUNASEKHARAN and C GUNASEKHARAN is the same and one identical person. 6. That LAXMI, G MAHALAKSHMI and G MAHALAXMI is the same and one identical person. 7. That I am swearing this affidavit for the purpose of correction of my father and mother's name from the concerned authority, which is required for all purposes, hence this affidavit. The above statements are true and correct to the best of my knowledge and belief. Place: Port Blair <b>DEPONENT</b>

AFFIDAVIT
I, No. 5050518Y, Rank HAV Name HEMANT LAMICHHANE MAGAR, Unit 1/1 G.R. C/o 99 APO, Brichgunj Military Station, Brichgunj, under Port Blair Tehsil, South Andaman, Andaman & Nicobar Islands- 744103, do hereby solemnly affirm and declare as follows:- 1. That Smti. HASANA GHARTI LAMICHHANE MAGAR is my legally wedded wife. 2. That my wife's correct and actual name is HASANA GHARTI which is recorded in her previous School Certificates available with her. 3. That after marriage she has adopted my surname as HASANA GHARTI LAMICHHANE MAGAR as recorded in her MasterDegree Certificates. 4. That in the Marriage Certificate and in my service documents bearing Part II Order No. 0507 / 0005/2017 dated 4 Aug., 2017 my wife's names is recorded as HASANA LAMICHHANE MAGAR instead of her correct name as HASANA GHARTI LAMICHHANE MAGAR. 5. That the names HASANA GHARTI, HASANA LAMICHHANE MAGAR and HASANA GHARTI LAMICHHANE MAGAR belong to same person and it belongs to my wife. 6. That I am swearing this affidavit for recording my wife's correct name as HASANA GHARTI LAMICHHANE MAGAR in my Service documents and related records. That the above said statement are true and correct to the best of knowledge and belief. <b>DEPONENT</b>

NOTICE
This is to inform to the general public and all other concerned in these Islands that my Client Miss Vishali Chander Lall, Through Her Power-of-Arrowney Holder, Shri Shiv Chander, S/o Late Jeevan Lall, R/o RGT Road, Port Blair Tehsil has filed a suit being OTHER SUIT No. 53 of 2023 for Specific Performance of sale-agreement dated 29/10/2020 duly notarized against Shri Narsingh Rao, S/o Late Govind Rao, R/o South Point village, Port Blair in relation to land admeasuring area 200 Sq. mtrs. out of total area 423 Sq. mtrs. in Survey No.2534/1, classified as House-site, situated at South Point village, Port Blair Tehsil and the said suit is pending adjudication before the Hon'ble Court of Civil Judge, Senior Division, Port Blair. I, therefore, on behalf of my client named above through this NOTICE hereby calls upon all concerned not to deal with and / or entertain any request and / or application of said Narsingh Rao or his men, agents, representatives, attorneys, heirs, successors etc. in relation to the above mentioned landed property which is the subject matter of the above mentioned suit pending adjudication before the Hon'ble Court of Law and inspite of this NOTICE any authority / general public or any firm do so, they may do so with severe legal consequences to follow without any notice. <b>Sd/- (Sign. of Client)</b> <b>Sd/- (Anil Kr. Chakraborty) Advocate</b>

TO LET
Ready to move-In, just bring your Luggage. Secure, Comfortable, Fully Furnished & Fully Equipped 1 BHK / 2 BHK available Near Dollygunj Junction. Also available on Weekly & Monthly Basis. <b>Contact: Ph. 9933299432</b>

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<b>Dr. REFAI SHOWKATHALI</b> MRCP (UK), FRCP (Lon), CCT in Cardio (UK), FACC (USA) FESC (Europe), Fellowship in TAVI (Lon) Senior Consultant interventional Cardiologist Apollo Hospitals, Chennai Adjunct Professor, Apollo Hospitals Educational and Research Foundation	
<b>Date: Saturday, 9th March 2024</b> <b>Time: 11.00 am to 5.00 pm</b>	
Venue: <b>APOLLO CLINIC</b> <b>192 Garachama Main Road,</b> <b>South Andaman Port Blair - 744105</b>	
X- Ray, USG, CT,2D- ECHO,ECG, EEG, TMT, NCS , PHYSIOTHERAPY, & LABORATORY	
For appointments: <b>03192252522 / 03192252052 / 9531807777</b>	

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FORM J					
[See Rule 135(3)] (Notice of Mutation to Interested Person) Notice is hereby given that mutation entry as specified below has been made in the Mutation Register of Village <b>Muslim Basti</b> , a copy of which has been made at Patwarkhana Tushnabad on 03/02/2024. You are requested to file your objection, if any, to the entry within 15 days of the publication of the Notice.					
Particulars of Mutation Entry Village: <b>Muslim Basti</b>					
Sl. No. of Entry	Date of Entry	Nature of acquisition of right and its details	Holding affected		
			Holding No.	Sy. No.	Area in Hects.
14	03/02/2024	Applicant Smti. Fathima Zohra, D/o Late N. Unnin Hajee and W/o Mohammed Shameer, R/o Junglighat, Port Blair has submitted an application for implementation judgement and order dated 04/10/2023 and 06/12/2023 passed by Hon'ble Civil Judge Senior Division, Port Blair in the matter in TS No.52 of 2022 (Fathima Zohra-Vs-N.U. Mohammed & Another) in respect of land bearing Sy. No.31 measuring an area of 0.44 Hects. out of total area 2.34 Hects., Sy. No.34 area 0.56 Hects. situated at Muslim Basti village. The subject occupancy land bearing Sy. No.31 and 34 measuring area 2.3400 Hects. (P-I) and 0.5600 Hects. (P-II) respectively situated at Muslim Basti village stands recorded in favour of Mohammed N.U., S/o Haji Unnin N.	21	31	0.44 Hect. out of 2.3400 Hects.
8				34	0.5600 Hects.
			Total	02 Nos.	1.00 Hects.
Dated: 03/02/2024 TFG RC No. 127/TFG/2024 <b>Sd.-/ Patwari Circle No. (7) Ferrargunj Tehsil</b>					

FORM J					
[See Rule 135(3)] (Notice of Mutation to Interested Person) Notice is hereby given that mutation entry as specified below has been made in the Mutation Register of Village <b>Ograbraj</b> , a copy of which has been made at Patwarkhana Tushnabad on 03/02/2024. You are requested to file your objection, if any, to the entry within 15 days of the publication of the Notice.					
Particulars of Mutation Entry Village: <b>Ograbraj</b>					
Sl. No. of Entry	Date of Entry	Nature of acquisition of right and its details	Holding affected		
			Holding No.	Sy. No.	Area in Hects.
466	03/02/2024	Applicant Smti. Fathima Zohra, D/o Late N. Unnin Hajee and W/o Mohammed Shameer, R/o Junglighat, has submitted an application for implementation judgement and order dated 04/10/2023 and 06/12/2023 passed by Hon'ble Civil Judge Senior Division, Port Blair in the matter in TS No.52 of 2022 (Fathima Zohra-Vs-N.U. Mohammed & Another) in respect of land bearing Sy. No.132 area 1.00 Hects. out of total area 5.2700 Hects., situated at Muslim Basti village. As per revenue records the occupancy land bearing Sy. No.132 measuring area 5.2700 Hects. classified as Hilly situated at Ograbraj village stands recorded in favour of Mohammed N.U., S/o Unnin Haji N.	72	132	1.00 Hects. out of total area 5.2700 Hects.
			Total	01 No.	1.00 Hects. out of total area 5.2700 Hects.
Dated: 03/02/2024 TFG RC No. 127/TFG/2024 <b>Sd.-/ Patwari Circle No. (7) Ferrargunj Tehsil</b>					



F.NO.1-14/ANIIMS/JR/SR/RESIDENTS/2024/288  
OFFICE OF THE DIRECTOR OF ANIIMS  
ANDAMAN & NICOBAR ISLANDS INSTITUTE OF MEDICAL SCIENCES  
ANDAMAN & NICOBAR ADMINISTRATION  
\*\*\*  
Port Blair, Dated 01-03-2024

INTERVIEW

Andaman & Nicobar Islands Institute of Medical Sciences (ANIIMS), Port Blair will conduct in Online “Interview” for the post of SENIOR RESIDENT/TUTOR purely on CONTRACT BASIS for one year.  
For complete details of vacancy notice and application proforma, kindly visit the college website <http://andssw1.and.nic.in/aniims> and Andaman & Nicobar Administration website <https://www.andaman.gov.in>

Sd/-  
DIRECTOR, ANIIMS

ARMY PUBLIC SCHOOL, BRICHGUNJ (PORT BLAIR)

VACANCY NOTICE

Post:- i) Principal  
ii) Pre-Primary  
iii) Accounts Clerk

Qualification:  
i) **For Principal:** As per CBSE Affiliation bye-laws. However, B.Ed. is mandatory & IT Literate is preferable.  
ii) **For Pre-Primary:** As per CBSE norms  
iii) **For Accounts Clerk:**  
1 Commerce Graduate or minimum 5 year of service as a Clerk in the Defence Service.  
2 Computer literate with knowledge of Double entry system of accounting, excel sheet, account software.  
# Submit resume in the School Office / e-mail alongwith attested copies of certificates latest by 12<sup>th</sup> March, 2024, [apsbrichgunj@awesindia.edu.in](mailto:apsbrichgunj@awesindia.edu.in).

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Brichgunj  
Port Blair

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**DR. PARTHIBANRAJ,** MBBS, M.D.,  
CONSULTANT-DERMATOLOGY  
Procedure: Removal of wart, Dpn, skin tags  
Facial rejuvenation, Uneven skin tone, Sun tanning,  
Facial pigmentation, Hair fall, Dandruff, Skin and nails problem

VISITING ON  
09.03.2024 11 AM TO 8 PM  
10.03.2024 8 AM TO 9 AM

RGT ROAD, PORT BLAIR  
FOR REGISTRATION & APPOINTMENT CALL  
03192 233657, 9679547676 / 9679547575

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Discount Rs. 1,000/- for instruction Driving of LMV & Two Wheeler those who will got admission from 1<sup>st</sup> to 15<sup>th</sup> March, 2024  
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Mail us @  
[nklogisticandaman@gmail.com](mailto:nklogisticandaman@gmail.com)

AFFIDAVIT

I, JAGDEV RAM, S/o Late SUKA MINJ, R/o Shiv Colony, Dollygunj Village under Port Blair Tehsil, South Andaman District, A & N Islands, do hereby solemnly affirm and declare as follows:  
1. That I am the resident of these Islands and residing in the above mentioned address.  
2. That I was the Govt. Servant and was working under MES Department, A & N Islands vide Service No. MES-182540 and I have been retired from Govt. Service on 30 June 2010.  
3. That mine and my father's actual & correct name is JAGDEV RAM, S/o Late SUKA MINJ and my actual date of birth is 29.06.1950 as recorded in my Service Records which is available with me.  
4. That my name and my father's name has been wrongly entered in my Aadhaar Card No. 9848 8164 8936 as JAGDISH MINJ, S/o Late SUKU MINJ and my name and my father's has been wrongly entered in my PAN Card No. BKAPR0454G as JAGDEO RAM, S/o SUKHA instead of my & my father's actual name JAGDEV RAM, S/o Late SUKA MINJ.  
5. That however, the above said differ name JAGDISH MINJ, JAGDEO RAM and JAGDEV RAM are one and the same identical person and belongs to me and the name Late SUKU MINJ, SUKHA and Late SUKA MINJ are one and the same identical person and its belongs to my father.  
6. That I swear this affidavit for the purpose to declaring that the above said differ names are one and same identical and its belongs to me & my father for correction of the same in my Aadhaar Card and all other records, henceforth my name & my father's name shall be treated as JAGDEV RAM, S/o Late SUKA MINJ for all official and non-official purposes, hence this affidavit.  
The above statement made by me is true and correct to the best of my knowledge and belief.  
Place: Port Blair  
Date: 01-03-24

DEPONENT

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AFFIDAVIT

I, KRISHNA MURTHY, S/o Shri Kalia Murthy, R/o Bimblitan village under Port Blair Tehsil, South Andaman District, do hereby solemnly affirm and declare as under:-  
1. That I am the recorded tenant of Non-Occupancy land bearing Survey No.255/50/3 measuring an area of 0.5 Hects. classified as Hilly situated at Bimblitan village under Port Blair Tehsil.  
2. That in the Record of holding Register of above said land, my father's name has been inadvertently recorded as SUBRAMANIAM which is my grandfather's name instead of his correct name KALIA MURTHY as per recorded in my Aadhaar Card, my father's Aadhaar Card and other documents available with me. Hence, my father's correct name KALIA MURTHY is required to be recorded in the aforesaid land records.  
3. That both the names SUBRAMANIAM and KALIA MURTHY belong to same person and it belongs to my father.  
4. That I am swearing this affidavit for recording my father's correct name as B KALIA MURTHY in the Record of Holding Register / Revenue Records of the aforesaid land, hence this affidavit.  
That the above statements are true and correct to the best of my knowledge and belief.  
Date: 26-02-2024

DEPONENT

SUMMON TO DEFENDANT (P)-5

Common form for (1) ascertaining Contest (2) Settlement of Issues (Order V, rule 20, 1-A of Code Civil Procedure)  
District: South Andaman  
IN THE COURT OF THE JOINT CIVIL JUDGE SENIOR DIVISION AT PORT BLAIR  
T. Suit No.205 of 19  
Sampath Kumar ... Plaintiff  
-Versus-  
Karuna Naidu ... Defendant  
To,  
**Shri Karuna Naidu**  
S/o Late Kasi  
R/o Garacharma  
South Andaman  
Whereas, Shri Sampath Kumar, S/o Late Armugam, R/o Garacharma Under Port Blair Tehsil, District South Andaman. Petitioner filed a suit for possessory right and permanent and injunction against Shri Karuna Naidu, S/o Late Kasi, R/o Garacharma. You are hereby summoned to appear in the Court in person or by a duly instructed pleader able to answer all material question relating to the matter or, who shall be accompanied by summon able to answer all such question) on the 19<sup>th</sup> day of March, 2024, at 2 O' Clock in the forensic to state whether you contest, or not contest to claim either in part or in full and if contest to receive direction of the Court as to the date of which your written statement is to be filed, the witness upon whose evidence you intend to rely in support of your defence, are to be produced, the document upon which you intend to rely on are too filed, also the date of trial and other matters.  
Take notice in the event of your admitting the claim either in full or in part, the Court will forthwith pass Judgment accordance with such admission, or in the event of the claim not being contested, the same shall be decided at once.  
Take notice that in default of your appearance on the date and time above mentioned, the suit will be heard of determined in your absence.  
Given under my hand and the seal of this Court on this 7 day of February, 2024.

SEAL  
Sd./-  
Judge  
Joint Civil Judge (Senior Division)  
Port Blair



MIOT HOSPITALS  
OUTREACH CLINIC  
PORT BLAIR

GET EXPERT OPINION ON BONE & JOINT PROBLEMS  
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MIOT Hospitals Outreach Clinic, the gateway to world-class healthcare, is flying in a Senior Orthopaedic Specialist from MIOT International (Chennai) to spearhead the Orthopaedics Consultation Clinic at Port Blair. Thousands of people from all over the world with fractures, arthritis, failed surgeries, back pain, congenital and spinal deformities have benefitted from MIOT's skill and experience. With over 3 decades of experience, MIOT's expertise in orthopaedics is unmatched.


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Orthopaedics Consultation Clinic @ MIOT Hospitals Outreach Clinic, Port Blair  
8<sup>th</sup> & 9<sup>th</sup> March 2024

Visiting Orthopaedic Specialist:  
**Dr. V. Velarasan** MBBS, MS (Ortho)  
Orthopaedic Surgeon

The 2-day clinic will cover the following specialities:  
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Consultation Fee: Rs.800/- \*Prior appointment mandatory. Please bring previous medical records, if any.  
The clinic is also open to those considering getting a second opinion.  
MIOT Hospitals Outreach Clinic: Ward No. 4, Near Dignabad School, Aberdeen Village Post, Aberdeen Bazar, Port Blair, Andaman and Nicobar Islands - 744 101, Tel: 0319 2295 383 | Email: [mhoc-portblair@miotinternational.com](mailto:mhoc-portblair@miotinternational.com) | [www.miotinternational.com](http://www.miotinternational.com)



WANTED

SR NO	Name of the Post	Post	Educational Qualification
1	Computer Instructor, ( Part Time ) Duty Hour : 6am to 12pm or 1pm to 7:30 Pm	4	DCE /Dip in IT / DCA/ADCA/PGDCA *** Fresher Can apply
2	Tally Instructor ( Part Time ) Duty Hour : 6am to 12pm or 1pm to 7:30 Pm	4	B.Com with Tally + GST *** Fresher Can apply
3	Office Assistant ( Part Time ) Duty Hour : 6am to 12pm or 1pm to 7:30 Pm	2	XII Pass or Graduate in any Stream
4	Accountant ( Full Time) Duty Hour : 9am to 7:30 Pm	2	B.Com with Tally and knowledge of GST with 2 to 3 yrs Experience

Date of Interview : 11/03/2024 Time of Interview : 9am to 5pm  
Interested eligible candidate can submit their full Bio-Data and affix recent Passport Size photo on or before 09<sup>th</sup> of Mar 2024. Contact : TCIL IT Education & Training , Behind ANIIDCO Petrol Pump, Goal Ghar, Port Blair, Call : 9933290980



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- Rank 2, Group B&C Common Exam (Transport) 2023
- Rank 2, A&N Common Matric Level Exam 2023
- Rank 4, A&N Common Graduate Level Exam 2023
- Rank 5, Sub Inspector(Exe) A&N Police 2023
- Rank 8, A&N Common Higher Secondary Level Exam 2022
- Rank 8, Panchayat Secr & Ext. Officer Exam 2021
- Selected, Depot Clerk (Transport) 2019

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**947-427-1686**  
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# INVENT PUBLIC SCHOOL, SECONDARY SIPPIGHAT, SOUTH ANDAMAN

**AFFILIATED TO CBSE, Affln No. 2530021**  
**Recognized by Directorate of Education, A & N Admn.**

## ADMISSION OPEN FOR SESSION 2024-2025

### FOR CLASS PRE PRIMARY, I, II, III, IV, V VI, VII, VIII & IX



**REGISTRATION FORMS ARE AVAILABLE IN THE SCHOOL OFFICE IN BETWEEN 9:00 AM-12:30 PM FROM 14-2-2024 AT SIPPIGHAT**

**Ph : 03192-250265** **NOTE : 25% Reservation as per RTE Act**  
**Principal**

**AFFIDAVIT**

By this deed I, the undersigned Mani Padmavathi, W/o Mani Kannappan (New Name) previously called Padmavathi, W/o Mani Kannappan (Old Name), doing private business (give profession or vocation) and resident of WMB- 13/82, Duganabad, Port Blair Tehsil, South Andaman District (address) solemnly declare: -

1. That for and on behalf of myself, my wife/husband, children and my parents and remitter issue wholly renounce/ relinquish and abandon the use of former name / surname of Padmavathi, W/o. Mani Kannappan and in place thereof I do hereby assume from this date the name/ surname Mani Padmavathi, W/o. Mani Kannappan and so that I and my wife/ husband, children and remitter issue may hereafter be called, known and distinguished not by former name/ surname, but assumed name/ surname Mani Padmavathi, W/o. Mani Kannappan
2. That for the purpose of evidencing such my determination declare that I shall at all times hereafter in all records, deeds and writings and in all proceedings, dealings and transactions, private as well as upon all occasions whatsoever use and sign the name of Mani Padmavathi, W/o. Mani Kannappan as my name/ surname in place and in substitution of my former name/ surname.
3. That I Expressly authorize and request all persons in general and relatives and friends in particular, at all times hereafter to designate and address me, my wife/ husband, my children, remitter issue by such assumed name / surname of Mani Padmavathi, W/o. Mani Kannappan accordingly.
4. In witness whereof I have hereunto subscribed by former and adopted name / surname of Padmavathi, W/o Mani Kannappan and Mani Padmavathi, W/o. Mani Kannappan affix my signature and seal, if any, this 28<sup>th</sup> day of February, 2024  
Date: 28.02.2024  
Place: Port Blair

**DEPONENT**

**JOB VACANCY**

**Part Time Tuition Teacher Door to Door**  
**Female Tuition Teacher (Door to Door)**

**No. of Vacancy: 40**  
**LKG - V, All Subjects**  
Salary Rs.8000/-, Rs.10500/-  
Having Two Wheeler: Salary Rs.12000/-, Rs.14000/-

**VI - VIII, All Subjects**  
Salary Rs.12000/-, Rs.15000/-  
Having Two Wheeler: Salary Rs.18000/-, Rs.20000/-

**IX and X, All Subjects**  
Salary Rs.16000/-, Rs.21000/-, Rs.24000/-  
Having Two Wheeler: Salary Rs.24000/-, Rs.28000/-, Rs.36000/-

**XI and XII Physics, Chemistry, Maths**  
Salary per Subject Rs.32000/-  
Having Two Wheeler: Salary per Subject Rs.48000/-  
Any Graduation or pursuing college students can apply.  
**Resume Submission's Late Date 20<sup>th</sup> March, 2024**

**ACCESS COACHING CENTRE**  
Junglighat, Port Blair, Contact: 9476030947

**WANTED**

01 Post Receptionist  
01 Post Hair Dresser  
01 Post Restaurant Captain  
For SHANGRILAS BEACH RESORT  
Call / WhatsApp:  
9474252529, 9474252177

**REQUIREMENT**

Reservation Executive - 2 Nos. Female  
Driver - 2 Nos. Male  
Tour Guide / Coordinator - 1 No. Male / Female  
Salary Best in Market  
**SRI NITHI TRAVELS**  
Contact: @ 8900926900 / 7063952020

**SHRADH CEREMONY**

**LATE K PANDURANGAN**  
DOB: 17.09.1938 - DOD: 25.02.2024

We express our sincere gratitude to all our relatives, friends and well-wishers, who stood with us to pay condolence on the sad demise of **Late K Pandurangan**, S/o Late Dr. P. Krishna Murthy, R/o Prothrapur, Port Blair who left for heavenly abode on 25.02.2024 at 3.45 PM.

We affectionately request you and also those who could not attend that said day due to any reason may also attend the "Shradh Ceremony" for the eternal peace of the departed soul at our residence at Prothrapur, Opp. NHIDCL Office, Port Blair on 06.03.2024 (Wednesday) from 12 Noon to 3.00 PM.

**Inserted by:** Smti. Malligeswari (Wife, Adv. P Kannan and P Ravi (Sons), Jothi (Daughter), S Uday Kumar (Son-in-Law), Capt. K. B. Murthy (Brother), Smti. Laxmi Ganeshan (Sister) Councillor Ward No.8, Relatives and Friends.

R.C. No. 69/2024/DC(SA)/517  
OFFICE OF THE DEPUTY COMMISSIONER  
SOUTH ANDAMAN DISTRICT

**PUBLIC NOTICE**

Port Blair, dated the 20<sup>th</sup> Feb., 2024.

This is for the information of the general public that KAMIL INDWAR RAO, S/o LATE LUCAS INDWAR, R/o Dairy Farm, requested the Deputy Commissioner (SA) for correction of his name and his father's name as "KAMIL INDWAR RAO, S/o LATE LUCAS INDWAR" instead of "KAMAL INDWAR RAO, S/o LUCAS INDWAR" in the revenue records in respect of land bearing Survey No. 7/2 measuring an area of 0.0154 hec., situated at Minnie Bay village under Port Blair Tehsil.

If any person is having any claims or objections in the above subject matter, they shall submit their claims / objections before this Court within 15 days from the date of publication in person or through authorized agent alongwith all relevant records.

**Sd./-**  
**Reader to Deputy Commissioner**  
South Andaman District

**S.VIDYA INSTITUTE OF COMMERCE**  
(A Registered Institute) Regd. No. UDYAM-AN-01-0001957

**ADMISSION OPEN**

**FREE DEMO CLASSES**

- **COURSE DETAILS**
- **Stenography/Shorthand**
- **Computer Typing (Hindi/English)**
- **Data Entry (3 Months)**
- **DCA (6 Months)**
- **ADCA (1 Year)**

**CLASS TAKEN BY THE EXPERIENCED INSTRUCTOR**

**LOCATION:- AJIL COACHING BUILDING, GROUND FLOOR, JUNGLIGHT**

**Cont. Mrs. Deepika : 9679535181, 9933289466**

R.C. No. 51/2024/DC(SA)/511  
OFFICE OF THE DEPUTY COMMISSIONER  
SOUTH ANDAMAN DISTRICT

**PUBLIC NOTICE**

Port Blair, dated the 20<sup>th</sup> February., 2024.

This is for the information of the general public that GEETENDER SINGH and KULDEEP SINGH, S/o LATE UDAL RAJ SINGH, R/o Garacharma, requested the Deputy Commissioner (SA) for correction of their name as "GEETENDER SINGH" instead of "MASTER GEETENDER SINGH" and "KULDEEP SINGH" instead of "MASTER KULDEEP SINGH" in the revenue records in respect of land bearing Survey No.274 measuring an area of 0.09 hec., situated at Garacharma Village under Port Blair, Tehsil.

If any person is having any claims or objections in the above subject matter, they shall submit their claims/ objections before this Court within 15 days from the date of publication in person or through authorized agent alongwith all relevant records.

**Sd./-**  
**Reader to Deputy Commissioner**  
South Andaman District

**SITUATION VACANT**

- Billing Clerk (Female)
- Accountant (Experience in Tally & Basic Knowledge in MS Office)

**Contact: Textile Laxmi Neeraj Textile**  
Aberdeen Bazaar  
Phone No. +91 9176560522  
Email ID: [neeraj92an@gmail.com](mailto:neeraj92an@gmail.com)

**22<sup>th</sup> Death Anniversary**  
**On 05-03-2024**

**NK LOGISTIC ANDAMAN**  
**JOB VACANCY**

- Manager - 1 No.
- Marketing Staff - 6 Nos.
- Supervisor - 2 Nos.
- Billing Staff - 2 Nos.
- Cargo Helper - 2 Nos.

**Contact us @ 7063965778 / 7695082676 / 9883452448**

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The Owner, Publisher, Printer, Employees of this newspaper shall not be held responsible/liable in any manner whatsoever for any claims and/or damages/consequences for advertisements in this newspaper.

**Smti. A.K. ANITA**  
W/o late:T.K.Soma Rajan  
Died on 05-03-2022  
**Fondly remembered by:**  
Soni Raj (Daughter), Gopala Krishnan (Son in law), G. Adhika (Grand Daughter) and all family members.